

**RFQ#20251110001 STEPS Academy Architect Services**

	Weight	Roma Architecture	RMKM Architecture	Nine Degrees
<b>Specialized Planning &amp; Design &amp; Technical Competence of Firm regarding the type of services described in Scope of Work</b> Vision/mission and business philosophy Brief history of firm in New Mexico Provide firms' owner(s), Principal Officers, state date of incorporation Describe your firms organization, including joint venture or other form of contractual association Provide number of employees and organization chart Provide current resumes for Architects/Engineers, Project Managers, and each additional employee who will be providing services under this project including those required for LEED certification. Provide qualifications for each consultant or sub-contractor the firm proposes to use for all consultant and sub contracted work	30	30/30	28/30	30/30
<b>Capacity and Capability of Firm, including any consultants, their representatives, qualifications and locations, to perform the work, including specialized services, within the time limitations</b> Describe your firm's approach to providing & managing the required services as identified in this RFQ. Provide information that demonstrates your firms' and proposed sub-consultants capacity and capability work of the nature and scope of the RFQ project. Identify any specialized services you feel may be required to complete performance of the proposed projects and describe how your firm proposes to meet those identified needs. Describe techniques planned to assure that schedule milestones will be met Provide a proposed project timeline, broken down by labor category and level of effort to perform the services described within this RFQ Outline and completely describe your firms' commitment and guarantee for the successful completion of the project Describe your approach your firm will take to ensure that all specifications, drawings, bid, construction, and design documents will be thorough, accurate and complete Describe how does your firm propose to address any deficiencies uncovered in the above documents Firm's ability to incorporate energy conserving and sustainable measures into project design Firms approach to project cost estimating.	25	25/25	24/25	24/25
<b>Past Record of Performance on contracts with government agencies or private industry with respect to such factors as control of costs, quality of work and ability to meet schedules</b>  Information on last five (5) similar completed architect and engineering projects to include owners, project budget, final cost estimate, bid price including accepted alternates, total number and cost of change order and reasons for change orders. Information on these projects showing owners schedule compared to actual project schedule. Please explain any project difficulties and how the Offeror handled these Please explain control of costs, quality of work and ability to meet schedules.	25	24/25	25/25	23/25
<b>Proximity to or familiarity with the area in which the project is located</b> Indicate previous projects completed in vicinity, including references (Please do not list NMSU or SENMC personnel).	5	0/5	4/5	5/5
<b>Amount of Design work that will be done in New Mexico</b> Indicate the volume of work that will be done within the state of New Mexico as a percentage of the total work.	5	5/5	5/5	5/5

<b>Eddy County Vendor</b> Points will awarded to Eddy County Vendors	10	0/10	0/10	9/10
<b>Total Weight</b>	<b>100</b>	<b>84/100</b>	<b>86/100</b>	<b>96/100</b>
In-State New Mexico Business Preference: Offeror shall supply a copy of their In-State Certificate issued by State of New Mexico Tax & Revenue	5, or	5/5	5/5	5/5
New Mexico Resident Veteran Business/Contractor 10 points for Resident Veteran Business/Contractor with annual revenues of \$3 million or less as verified by State of NM Tax & Revenue.	10	0/10	0/10	0/10
<b>TOTAL SCORE</b>		<b>89/110</b>	<b>91/110</b>	<b>101/110</b>

Committee Members

Dr. Kevin Beardmore - SENMC President

Carolyn Kasdorf- Intreim VP of Business & Finance

Ned Elkins - BOT Member

Gary Martinez- Director o Construction & Special Projects

Samantha Hardin - Professor/Director of Library

PROCUREMENT OFFICER: Rebecca Silva, CPO

*Rebecca Silva*

I, Rebecca Silva, certify the above scoring to be a true and accurate reflection of the committee members. Meeting held at 9:00 am on 12/3/2025 to complete scoring.