



Southeast New Mexico College

Southeast New Mexico College  
1500 University Drive  
Carlsbad, NM 88220  
(575) 234-9200, Fax: (575) 885-4951

**AGENDA**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SOUTHEAST NEW MEXICO COLLEGE**  
**MONDAY, MARCH 20, 2023 AT 6:00 PM**  
**SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE**  
**CARLSBAD, NEW MEXICO 88220**

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

**AGENDA ITEMS**

- |   |                    |
|---|--------------------|
| 1. CALL TO ORDER  | BOARD CHAIR ELKINS |
| 2. PLEDGE OF ALLEGIANCE   | ALL                |
| 3. QUORUM ESTABLISHMENT   | ROLL CALL          |
| 4. APPROVAL OF MINUTES FROM 2/13/2023   | ACTION ITEM        |
| 5. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN  | DISCUSSION         |
| 6. SENMC GENERAL STATUS REPORT-DR. KEVIN BEARDMORE  |                    |
| A) UPDATES (see attached)   | DISCUSSION         |
| 7. NEW BUSINESS   |                    |
| A) REQUEST FOR POLICY CHANGES – DR. KEVIN BEARDMORE   |                    |
| I. Section C-Human Resources-Policy Number 2300-Benefits  |                    |
| a) Part 1 – Tuition Remission   |                    |
| b) Part 5 – Dependent Children Tuition Remission Benefit  |                    |
| c) Part 8 (NEW) – Annual Leave  |                    |
| II. Section B-Policy Number 400-Executive Leadership and Administration                             |                    |
| a) I. Introduction  |                    |
| b) VI. (NEW) VP of Workforce Development and Community Engagement                                   |                    |
| III. Section C-Human Resources-Policy Number 800-Hiring and Classification of Employees             |                    |
| a) V. Hiring of Executive Positions   |                    |
| IV. Section C-Human Resources-1000 Promotion and Tenure Policy                                      |                    |
| a) V. (NEW) Convert non-tenure track positions to tenure track                                      |                    |
| V. Section B-Policy Number 300-Presidential Duty and Authority to Establish Committees and Councils |                    |
| a) College Council  |                    |
| VI. Section F-Policy 600-Admissions and Registration  |                    |
| a) I. Admissions  |                    |

- B) RETIREE HEALTH INSURANCE – DR. KEVIN BEARDMORE & DR. KARLA VOLPI
  - C) APPLICATION FOR TENURE DISCUSSION
  - 8. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS
    - A) DR. ANDREW NWANNE, VPAA
    - B) DR. KARLA VOLPI, VP-BUSINESS & FINANCE
    - C) JUANITA GARCIA, VP-STUDENT AFFAIRS
    - D) DR. MONTY HARRIS, INT VP-WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT DISCUSSION
  - 9. HR DIRECTOR’S UPDATE-STEVEN GONZALES DISCUSSION
  - 10. EMPLOYEE REPRESENTATIVE COMMENTS (**OPTIONAL**)
    - A) FACULTY
    - B) ADMINISTRATIVE STAFF
    - C) CLASSIFIED STAFF
    - D) STUDENT GOVERNMENT
  - 11. COLLEGE AND COMMUNITY COMMITTEE UPDATE-CHAD INGRAM DISCUSSION
  - 12. PUBLIC COMMENTS
- Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting.
- 13. CLOSED SESSION (Discuss application for tenure) ROLL CALL/ACTION
  - 14. BOARD COMMENTS
  - 15. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING BOARD CHAIR ELKINS
  - 16. ADJOURNMENT BOARD CHAIR ELKINS

Board Packet should be available to the public upon request through Andrea Dodson at [adodson@senmc.edu](mailto:adodson@senmc.edu) or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary of other type of accessible format is needed.