



Southeast New Mexico College

Southeast New Mexico College
1500 University Drive
Carlsbad, NM 88220
(575) 234-9200, Fax: (575) 885-4951

BOARD OF TRUSTEES MEETING MINUTES

Date: 2/21/22

Time: 6:00 pm

Location: SENMC RM 153

Type of Meeting:

Regular Work Session

Special

Board members present:

Chairman, Ned Elkins

Secretary, Tiffany Frintz

Member, Mark Cage

Member, Bill Murrill

Member, Sarah Bowman

- **Call to Order and Pledge of Allegiance**

Time: 5:59pm

- **Establish Quorum – Roll Call**

- **Approval of minutes from previous meeting -**

2/7/22

Motioned: Secretary Frintz

Seconded: Sheriff Cage

Nays: 0

- **General Counsel: Status report on real property and asset transfer**

No change. Anthology contract is coming out. Insurance coverage will start soon. Dr. Volpi stated we would have certificate of insurance as of March 7.

- **Dr. Nwanne: SENMC general status report/ MOU with Main campus**

MOU was submitted to Las Cruces. It includes all degrees and certificates will be approved by our Board of Trustees as of April 2022; all services such as student services and financial aid will be provided by SENMC; Payroll will be done using ADP; all employees will receive the tuition benefit until 2024.

- **Dr. Nwanne: SENMC Policy Manual status, First presentation and reading**

Dr. Nwanne stated the manual was adopted from San Juan Community College and will be sending it through a 9 member committee comprised of 3 non-exempt, 3 exempt, and 3 faculty members, then admin will review. Dr. Nwanne asked for more time to go through this process, requested until April 1.

- **Chairman Elkins: Consideration of creation of community college committee**

Discussion on creating a committee that would consist of community members and college personnel. Chairman Elkins suggested that Mr. Heaton chair this committee since he has been involved since the beginning of the transition with the Mayor's taskforce. The board decided the committee would always be equally represented on both sides. The meetings will be open to public. The chair will report to the board at meetings. Since the committee will not be making decisions it does not have to follow the OMA rules.

Motioned: Sheriff Cage

Seconded: Secretary Frintz

Nays: 0

- **Chairman Elkins: Consideration of creation of presidential search committee**

Discussion about how this is the board's committee. Chairman Elkins asked one of the board members to

step up and chair the committee. General Counsel Lane Martin's firm will assist with the administrative work.

Motioned: Secretary Frintz

Seconded: Mr. Murrill

Nays: 0

- **Executive administration staff reports or comments on transition status**

Dr. Volpi updated that employee benefits will roll over seamlessly; there is a hurdle with the alternative retirement plan however it is being worked through. The tuition benefit was discussed with the MOU. Payroll will begin as of April 1, 2022; discussion about workarounds in case any issues arise.

- **Public Comments**

Professor Zane Biebelle talked about the policy that is being reviewed and stated we should not lose rights in the process.

Mr. Norbert Rempe had a few comments: 1) praise for getting the notice in the little argus 2) referring to policy but the policy is not published 3) Mask signs are still posted so are masks required? 4) website says we have a board of advisors but they have not been involved

Dr. Chappa pointed out in the policy concerning approaching the board, states they need one week notice to put on the agenda.

- **Motion by Chair to go into CLOSED SESSION by roll call vote (pursuant to N.M.S.A. 1978, §10-15-1). To discuss personnel issues relating to faculty, staff, and administrative salary. (No action will occur in closed session.)**

All approved.

- **Motion by Chair to RECONVENE OPEN MEETING by roll call vote and statement that only those matters relating to personnel issues were discussed in closed session.**

All approved.

- **Announcement of next Regular Meeting**

Date: March 7, 2022

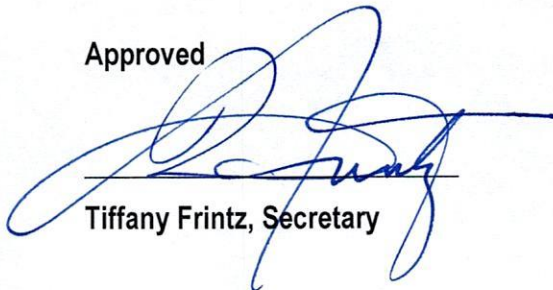
Time: 6:00 pm

Place: SENMC Rm 153

- **Adjournment**

Chairman Elkins adjourned the meeting at 8:38 pm.

Approved



Tiffany Frintz, Secretary

3/21/22
Date