



Southeast New Mexico College
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BOARD OF TRUSTEES MEETING MINUTES

Date: 9/12/22
Time: 6:00 pm
Session
Location: SENMC RM 153
Board members present: ☒ Chairman, Ned Elkins ☒ Secretary, Tiffany Frintz
☒ Member, Mark Cage ☒ Member, Bill Murrill ☒ Member, Sarah Bowman

Type of Meeting:
☒ Regular ☐ Work

☐ Special

- 1) Call to Order and Pledge of Allegiance
- 2) Establish Quorum – Roll Call
- 3) Approval of minutes from previous meeting with correction - 8/8/22

Time: 6:00 pm

Motioned: Seconded: Nays: 0

- 4) General Counsel: Policy Updates - None

- 5) **Dr. Nwanne: SENMC general status report:** Commended staff and faculty, Dianne Hardin August Employee of the Month, Mission, Vision, Values complete, discussed Anthology progress, meeting with CHS Administrators relative to implementing a collective security plan, discussed security incident that occurred on campus, Community Education up and going, update of work by HLC Writing Team, 9 Degrees coming in October to make presentation to Board, Grants Department have received approximately \$10MM from different areas and funds will serve community and college, discussed events occurring on campus, met with the 5 presidents of the SE NM Community Colleges where they discussed the 2+2 program (tracking the high school graduates {college and/or work}, joining the NM Independent Community College Association and jointly asking Legislative Finance Committee for complete funding of projects, discussed Innovative Economy Funding, Workforce Training, dual credit, Enrollment, the Lottery, contacting Legislators for funding support

- 6) **Dr. Nwanne: MISSION, VISION, AND VALUES**

Mission, Vision, Values: discussed process/steps involved to develop (easy to understand, remember, measure), need for new Mission/Vision/Values for our new college, call for input from all areas of our community.

Discussed held relative to whether to use "or not and", explanation of thoughts behind acronym. A motion was made to edit the Mission, Vision, Values and to change "or" to "and" in the Values acronym.

Motioned: Secretary Frintz Seconded: Mrs. Bowman Nays: 0

- 7) **Dr. Nwanne: STRATEGIC PLAN 2022-2025**

Discussed history of length and plan of previous Strategic Plans, importance of continuing with the 3 year cycle, proposed plan is simple/easy to remember/progress easily seen. Reviewed plans and goals. Explained services supplied by NMSU that will be sole responsibility of SENMC such as having a Safety Compliance Officer and a College Foundation.

Comments included but not limited to: goals how to measure, actionable, measuring device/process, various college committees that will be assigned certain key performance indicators, offering evening courses, non-traditional designation. A motion was made to accept the Strategic Plan 2022-2025.

Motioned: Chair Elkins Seconded: Sheriff Cage Nays: 0

- 8) **Executive administration staff reports or comments on transition status**

Juanita Garcia – updated Board on the Fall 2022 Enrollment which saw a 25.8% increase, 396 swirl students, 757 dual credit students, 519 undergraduates, total of 1671 students. Using Dual Enroll for dual credit

students, which was launched August 2022. Currently working on spring 2023 dual credit schedule by reviewing roadmaps. Discussed importance of having control, meeting with CHS Administrators to collaborate on schedule, developing a model for use at all high schools; fortune of having Lisa Edwards (Ferrilli) on campus to help us with configuration and homework. Anthology was best choice, with us doing configuration and building we will have better understanding of system. Gave definition of undergrad and discussed ECHS students.

Soon will begin interviewing for Admission Advisor position.

- 9) **Dr. Volpi:** Parking lot being repaved, sprinkler system company invited to campus to look at our sprinkler system, at the end of the HR Director interviews, hope to have someone hired by October 1, ready to begin interviewing for IT position, suggested having new employees come to Board meeting for introduction to Board, optimistic with Anthology progress.
- 10) **Dr. Harris:** New faculty hires in Criminal Justice, English, and Government. Advertising for Early Childhood Education, Business/Computers, and Fire Science. The ambulance simulator and the rollover simulator is to be delivered October 4th will invite campus and community to see new equipment. Workforce – looking at company that's provides an instructor component as well as properties for the hands on training. Community Education – going well, the brochure was included in the meeting packet. Maria Quintana in charge of the program and doing a great job. Will set up meeting with Criminal Justice faculty and Sheriff Cage.
ASSOCIATE OF ARTS IN PSYCHOLOGY – included in package for reviewed. Motion made and approved.
Motioned: Secretary Frintz Seconded: Mrs. Bowman Nays: 0
- 11) **Dr. Harris: MEDICAL ASSISTANT CERTIFICATE** – included in package for review. Discussion held relative to history and inclusion in other NURS programs versus stand alone. Motion made and approved.
Motioned: Sheriff Cage Seconded: Mrs. Bowman Nays: 0
- 12) **Board members to participate by video or telephone (N/A)**
Motioned: Seconded: Nays: 0
- 13) **Attorney Martin: General Policy Cleanup**
Policy amended to authorize Board Members to participate in official meetings using Zoom or telephone. Motion made and approved to amend policy authorizing participation via phone/Zoom.
Motioned: Mrs. Bowman Seconded: Secretary Frintz Nays: 0
- 14) **Ms. Thomas: Ferrilli Update**
Team working with Anthology (with assistance of Ferrilli) positioning SENMC to be independent. Regarding infrastructure upgrades, the bulk of the work will occur during the Thanksgiving and Christmas holidays. Ferrilli working to establish the information/security program/policy for SENMC, goal is to present plan to Board at November meeting. Briefly discussed amendment to the Gramm-Leach-Bliley Act and what is needed to stay in compliance.
- 15) **Employee representative comments (optional)**
- a. **Faculty:**
Zane Biebelle reported: Rick Wiedenmann was elected VP of the Faculty Senate and Erin Kuh was elected as a member of the Faculty Senate. Discussed challenges with Fall 2022, need to discuss faculty report date, whether a safety committee was in place and the progress being made.
 - b. **Administrative:** None.
 - c. **Classified:**
Judi Cox-Tindol reported the Classified Staff desire to have some minor wording changed in the Policy as well as having some of their concerns addressed. Discussion was held regarding the

creation of the College Council and their role, the Board having the authority to create new policy as needed without any prerequisites, best practice for policy changes, shared governance with respect to Board creating new policies, the importance of the process.

d. Student Govt:

Autumn Taylor (President) and Haley Navarrette (Chief Clerk) reported they had a meeting on August 30th where Dr. Andrew Nwanne reviewed the Strategic Plan, decisions were made to participate in the 16th of September parade and the Relay for Life, plus to have a Halloween Event. They also discussed their support of new clubs created on campus. Discussion held regarding ESports.

e. Rick Wiedenmann:

Withdrew his request to present and will present to College Council first.

f. Dr. Monty Harris:

Seeking feedback from companies that support the oil field and will create a data base for use in Workforce area and program planning.

16) Craig Stephens: College & Community Committee report

Dr. Andrew Nwanne stated he contacted Mr. Stephens regarding continuing the Committee. Mr. John Heaton was given a gift of college items for appreciation of all his work. Discussion held regarding importance of committee.

17) Public Comments: None.

18) Board Comments: (Note: some comments were audible throughout the meeting) Comments included: John Heaton reception, mascot, student attendance at meeting, college council, creation of new campus clubs, adding Western Way bridge as an agenda item, flag etiquette, the "NM" in the logo, the color of the "NM" in the logo, meeting on Indigenous People Day.

19) Announcement of next Regular Meeting

Date: Oct 10, 2022

Time: 6:00 pm

Place: SENMC Room 153

20) Adjournment

Chairman adjourned at 8:19 pm

Approved



Tiffany Frintz, Secretary

10/10/22

Date