



Southeast New Mexico College  
1500 University Drive  
Carlsbad, NM 88220  
(575) 234-9200, Fax: (575) 885-4951

## BOARD OF TRUSTEES MEETING MINUTES

Date: 6/20/22  
Time: 6:00 pm  
Location: SENMC RM 153

Type of Meeting:

☒ Regular ☐ Work Session  
☐ Special

Board members present: ☒ Chairman, Ned Elkins ☒ Secretary, Tiffany Frintz  
☒ Member, Mark Cage ☒ Member, Bill Murrill ☒ Member, Sarah Bowman

1) **Call to Order and Pledge of Allegiance**

Time: 6:05 pm

2) **Establish Quorum – Roll Call**

3) **Approval of minutes from previous meeting -**

6/6/22

Motion to approve the minutes with these edits.

Motioned: Sheriff Cage Seconded: Secretary Tiffany Frintz Nays: 0

4) **Anthology Presentation**

The visiting Anthology team introduced themselves, Tammy and Nancy. Tammy stated she manages the software implementations and advocate on our behalf. She gave her background summary. Nancy explained she is the program manager and tracks the timeline, big on communication. She also gave a background of her experience. Nancy did the presentation explaining each step with timeline. Mrs. Bowman asked if there was a tool for feedback after testing and implementation, answer was yes. Mr. Heaton asked what risks there are with the timeline, answer was communication. Dr. Chappa asked if Canvas will be integrated through Anthology, answer is yes. Chairman Elkins stated that he heard what he wanted to hear which their commitment is to our time constraints.

5) **General Counsel: Policy updates**

Mr. Martin updated all that as of 5:00 pm today the final draft went out to administration. He hopes to be able to wrap this all up with revisions by the end of July. He still recommends the Board have a work session mid-July or August to work on the policy. Comments from the Board were that policies can be changed, we just need to get some adopted.

6) **Dr. Nwanne: SENMC general status report**

Dr. Nwanne explained that he is planning the retreat for the strategy plan meeting. Explained we have the 2019-2025 from NMSU and that it will help provide something to work from. We sent an invitation to people in the community via email. It will be Thursday June 30 at the Leo Sweet Community Center and Ken Britt will facilitate. Stated the mission and vision will be reviewed. He also stated the HLC will ask how and who developed the strategy plan.

Informed all that the website is officially live now and NMSU Carlsbad website will redirect to the SENMC.edu.

The signs for the building and the monument are ready and will be installed June 28-July 1.

Question if any members from the industrial area were invited to the retreat, answer is yes.

Question if we will open it up the community via social media, answer is yes we will open it up to everyone.

7) **Executive administration staff reports or comments on transition status**

Dr. Harris explained he has been looking into skills based training opportunities. Signed up for Amazon Web Services to offer their certifications. Also, Red Hat is a Linux open source software, we can offer those as well. Looking into how to offer Microsoft applications. Mentioned a few more that he is looking into. Informed all that the Trades Program Dept Chair had a meeting with some people from Kodiak Gas Services which went really well. He stated they want to help us however they can. They're curious about the new building and the space we don't have. They can help fill the space.

Mr. Chairman said for as long as he has worked with DOE on different projects that they are sadly lacking in a key element of national importance that is Chemistry actinide especially nuclear. They are thinking of adding a building to CMERC. Think about "why not here". We want it to be part of the college.



**8) Dr. Volpi: Investment of funds in FDIC instruments**

Dr. Volpi started by stating Mr. Heaton brought up the subject about insuring or investing our money. Dr. Volpi explained that FDIC only insures up to \$250,000 in an account. We need to split our \$70MM into however many chunks of \$250K. Dr. Volpi worked with CNB and found Intrafi Network Deposits which will help with the transactions of so many accounts. Explained she would have access to a dashboard where she will be able to see the accounts. Also we would have access to the funds anytime it's needed. Mr. Jay Jenkins spoke in support of the idea. He started by thanking the Board and College for the relationship. He mentioned that they use this product for their wealth management clients and the good part is that the money doesn't leave the community.

Mr. Chairman asked to clarify that each \$250K has to go to a different bank which is true.

Mr. Chairman also asked if other colleges use this or what do they do, answer was not sure but most take the risk or invest in the safer "instruments".

Sheriff Cage stated it is a good idea and is low risk.

Motion to proceed further negotiating a contract with Intrafi Network Deposits to be presented to the board for approval at a later date.

Motioned: Sheriff Cage Seconded: Secretary Frintz Nays: 0

**9) Dr. Nwanne: Community Education and Workforce Development**

Dr. Nwanne started by stating Clovis Community College and San Juan College have gone through what we are going through and we most admire San Juan, it has flourished as an independent college and became the center of the community. Discussed credit vs. non-credit programs. Now that we are independent we can do things to enhance the program, enhance the community and enhance the campus. Explained that he plans to split community education from workforce development in order to expand. He mentioned having customized trainings such as HVAC, refrigeration, electrical, plumbing and CDL driver education. These will be the non-credit program. Another area is looking for the funding. We are looking at having a grant specialist. Explained no one is losing their job, we want to expand with best practices. We are looking for space within the town as well. Mr. Chairman asked if any locations have been found and said the county has the building that they do fire training. There was discussion if an action was needed or possible because it is not designated as an action item. Only discussion and guidance about the issue.

Question if we would hire a grant writer, answer was yes. Also asked if the other positions on the org chart would be staff or adjunct, they would be staff.

**10) Employee representative comments (optional)**

- a. **Faculty:** Professor Biebelle spoke about the policy, agrees that it does not have to be perfect but needs a policy to state that the policies can be changed. She mentioned shared governance and the policy should be shared among the ones that will be here the longest (faculty).
- b. **Administrative:** N/A
- c. **Classified:** Ms. Jeannie Nichols informed all that we are currently holding elections for new officers and the next president will be in place for the next BOT meeting. The next classified employee meeting is Tuesday June 28.
- d. **Student Govt:** N/A

**11) Mr. Heaton: College & Community Committee report**

Mr. Heaton stated they met on June 6 and had a robust meeting with good discussion. There is a meeting tomorrow with DOE, NWP and SENMC to discuss training needs and what/if it can be done at the college. We want to hear what trainings, simulators or classrooms are needed. We also hope to talk about the new building and how they can add to the building plans. There is another similar meeting on Wednesday with Oil and Gas industry. He stated they discussed credit vs. non-credit classes and that Student Services should be able to handle the enrollment for both Finding instructors is a struggle. Workforce Solutions has a long list of jobs that need specific training and suggested going by there to see what training to offer and the Chamber too.

**12) Public Comments**

Mr. Norbert Rempe asked that the Board of Trustees engage in more financial transparency and stated "the public has a right to know". He would like to know the size of the contracts that have been discussed. Stated that he has more to comment on the last meeting but since the minutes were not posted he will wait.

**13) Frequency of Board meetings**

The subject was discussed last meeting whether to change to meeting once a month. Mr. Cage prefers 2<sup>nd</sup> Monday for personal reasons. Discussion about changing the Board policies to reflect the change. Mr. Chairman stated that the Board has confidence in SENMC and feels that once a month is good.

Motion to change the Board meetings to once a month and to the second Monday of the Month.

Motioned: Bill Murrill

Seconded: Sheriff Cage Nays: 0

**14) Board Comments**

Secretary Frintz thanked all who is present, love seeing a good turnout and hearing perspectives and Mr. Jay Jenkins for coming. Stated she is excited about Intrafi. Thanks to Mr. Heaton always has wonderful insight and connections that will help us grow.

Sheriff Cage informed all that he will be absent for the next meeting. He was re-elected as the President-elect for NM Counties and has to go the national annual conference. He made a suggestion that since we are no longer a University our address should change to College Dr. He suggested for consideration a system they use that manages and tracks policy changes. You upload the policy and can send it out to everyone, they can electronically sign it and it is filed. If there is an update the same process happens, all signs off on the policies or trainings. Thanked all who came tonight and for the participation.

Mrs. Bowman thanked and congratulated Sheriff for representing Eddy county and a happy belated Juneteenth holiday.

**15) Announcement of next Regular Meeting**

Date: July 11, 2022

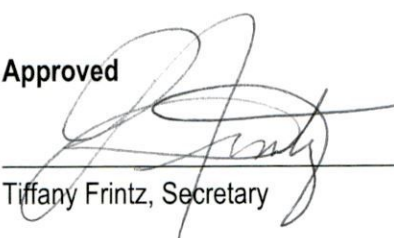
Time: 6:00 pm

Place: SENMCM Room 153

**16) Adjournment**

Chairman Elkins adjourned at 8:10 pm.

Approved

  
Tiffany Frintz, Secretary

10/10/22  
Date