



Southeast New Mexico College  
1500 University Drive  
Carlsbad, NM 88220  
(575) 234-9200, Fax: (575) 885-4951

**AGENDA**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SOUTHEAST NEW MEXICO COLLEGE**  
**MONDAY, FEBRUARY 13, 2023 AT 6:00 PM**  
**SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE**  
**CARLSBAD, NEW MEXICO 88220**

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as “Action Items” are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

**AGENDA ITEMS**

- |  |                    |
|--|--------------------|
| 1. CALL TO ORDER   | BOARD CHAIR ELKINS |
| 2. PLEDGE OF ALLEGIANCE  | ALL                |
| 3. QUORUM ESTABLISHMENT  | ROLL CALL          |
| 4. APPROVAL OF MINUTES FROM 1/9/2023, 12/12/2022 AND SPECIAL MEETING HELD 11/17/2022             | ACTION ITEMS       |
| 5. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN   | DISCUSSION         |
| 6. SENMC GENERAL STATUS REPORT-DR. KEVIN BEARDMORE   |                    |
| A) UPDATES (see attached)  | DISCUSSION         |
| 7. NEW BUSINESS  |                    |
| A) REQUEST FOR POLICY CHANGES – DR. KEVIN BEARDMORE  |                    |
| 1. Section A-General Provisions-Policy Number 200-Mission  |                    |
| 2. Section C-Human Resources-Policy Number 1700-Employee and Campus Expectations/Code of Conduct |                    |
| 3. Section F-Policy 600-Admission and Registration   |                    |
| 4. Section A-General Provisions-Policy Number 500-Board of Trustees Financial Oversight          | ACTION ITEMS       |
| 8. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS  |                    |
| A) DR. ANDREW NWANNE, EXECUTIVE VPAA   |                    |
| B) DR. KARLA VOLPI, VP-BUSINESS & FINANCE  |                    |
| C) JUANITA GARCIA, VP-STUDENT AFFAIRS  |                    |
| D) DR. MONTY HARRIS, INT VP-WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT                         | DISCUSSION         |
| 9. HR DIRECTOR’S UPDATE-STEVEN GONZALES  | DISCUSSION         |

10. EMPLOYEE REPRESENTATIVE COMMENTS (**OPTIONAL**)

A) FACULTY

1. DR. EDUARDO CHAPPA-SENMC PROMOTION and  
TENURE PROCEDURE (Slide Presentation)

DISCUSSION

B) ADMINISTRATIVE STAFF

C) CLASSIFIED STAFF

D) STUDENT GOVERNMENT

11. COLLEGE AND COMMUNITY COMMITTEE UPDATE-CHAD INGRAM

DISCUSSION

12. PUBLIC COMMENTS

Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting.

13. BOARD COMMENTS

14. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

BOARD CHAIR ELKINS

15. ADJOURNMENT

BOARD CHAIR ELKINS

**Board Packet should be available to the public upon request through Andrea Dodson at [adodson@senmc.edu](mailto:adodson@senmc.edu) or 575-234-9211.**

**If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary of other type of accessible format is needed.**

## President's Report Outline/Summary

### Top 10 Priorities – Working list for February 2023

1. Complete the plans for the Vocational-Technical Building – VP Harris
2. Complete the Department of Energy grant proposal – VP Harris
3. Grow the number of applicants for Fall 2023 compared to Fall 2022 – VP Garcia will provide an update on Spring 2023 enrollment
4. Grow the number of enrolled students for Fall 2023 compared to Fall 2022 – No update
5. Meet with each full-time employee - Met with over 40 to date
6. Select potential key public performance measures
  - a. Attached list from Governor's Office
  - b. Revision of previously advertised position – Now Coordinator of Institutional Research
7. Explore options for operational transparency
  - a. Four weekly Open Forums in January, will become monthly forums going forward
  - b. Article published in Carlsbad Current-Argus, Carlsbad Local, SENMC website
8. Establish the independence of SENMC
  - a. Alternative Retirement for SENMC bill (SB 20, HB 189)
  - b. Capital project encumbered—Front parking lot
  - c. Capital project proposed—Campus HVAC replacement/upgrade
  - d. Revision of previously advertised position – Now Director of Web and Digital Strategies
  - e. Policy changes—New business
9. Meet with key community stakeholders
  - a. Loving Superintendent Lee White and Associate Superintendent Paula Wallace
  - b. Carlsbad Development Department Board Meeting
  - c. Rep. Gabe Vasquez visit
  - d. WIPP reception
  - e. Rotary
10. Prepare for Higher Learning Commission accreditation visit – October 2023
  - a. Dr. Andrew Nwanne has accepted the opportunity to serve as our Higher Learning Commission Liaison and accreditation lead. This is an overload subject to annual renewal with the title of "Executive" added to his position of Vice President of Academic Affairs. Executive VP Nwanne will provide an update in his report.

### Announcements

- Dr. David McIntosh – Introduction
- Presidential vision/approach: Faster, Flexible, First Choice