

**AGENDA**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SOUTHEAST NEW MEXICO COLLEGE**  
**MONDAY, AUGUST 11, 2025 AT 6:00 PM**  
**SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE**  
**CARLSBAD, NEW MEXICO 88220**

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

**AGENDA ITEMS**

- |  |                    |
|--|--------------------|
| 1. CALL TO ORDER   | BOARD CHAIR FRINTZ |
| 2. PLEDGE OF ALLEGIANCE  | ALL                |
| 3. ESTABLISH QUORUM  | ROLL CALL          |
| 4. APPROVE AGENDA  | ACTION ITEM        |
| 5. APPROVAL OF MINUTES FROM 7/14/2025  | ACTION ITEM        |
| 6. PUBLIC COMMENTS   |                    |
| Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting. |                    |
| 7. STUDENT GOVERNMENT REPRESENTATIVE   | DISCUSSION         |
| 8. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN   | DISCUSSION         |
| 9. SENMC UPDATES -DR. KEVIN BEARDMORE  |                    |
| A) UPDATE ON 2025-2030 STRATEGIC PLAN ( <i>attachment</i> )  | DISCUSSION         |
| 10. OLD BUSINESS   |                    |
| A) NONE  | DISCUSSION/ACTION  |
| 11. NEW BUSINESS   |                    |
| A) PROJECT COMMITTEE for T-SQUARED PROGRAMMING<br>– DR. K BEARDMORE  | DISCUSSION/ACTION  |
| B) T-SQUARED BUILDING UPDATE<br>and GROUNDBREAKING – DR. K BEARDMORE   | DISCUSSION/ACTION  |
| C) JOE STANLEY SMITH BUILDING LEASE – DR. K BEARDMORE  | DISCUSSION/ACTION  |
| D) MONTHLY FINANCIAL REPORT – CAROLYN KASDORF  | DISCUSSION         |
| E) QUARTERLY FINANCIAL REPORT – CAROLYN KASDORF  | DISCUSSION/ACTION  |
| 12. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS   |                    |
| A) DR. FROSSO EFFROSYNI SEITARIDOU, VP-ACADEMIC AFFAIRS  |                    |
| B) CAROLYN KASDORF, INTERIM VP-BUSINESS & FINANCE  |                    |
| C) DIANA CAMPOS, - DEAN OF STUDENT AFFAIRS   |                    |
| D) DR. MONTY HARRIS, VP-WORKFORCE DEVELOPMENT &<br>COMMUNITY ENGAGEMENT  |                    |
| E) TYMON MATTOSZKO, CHIEF INFORMATION OFFICER (CIO)  | DISCUSSION         |
| 13. HR DIRECTOR'S UPDATE-STEVEN GONZALES ( <i>attachment</i> )   | DISCUSSION         |

14. EMPLOYEE REPRESENTATIVE COMMENTS (**OPTIONAL**)

- A) FACULTY
- B) ADMINISTRATIVE STAFF
- C) CLASSIFIED STAFF

DISCUSSION

15. BOARD COMMENTS

16. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING (**9-8-2025**)

BOARD CHAIR FRINTZ

17. ADJOURNMENT

BOARD CHAIR FRINTZ

Board Packet should be available to the public upon request through Andrea Dodson at [adodson@senmc.edu](mailto:adodson@senmc.edu) or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary or other type of accessible format is needed.

## BOARD OF TRUSTEES MEETING MINUTES

Date: 7/14/25

Time: 6:00 pm

Session Location: SENMC RM 153

Board Members present: ☐ Chair, Tiffany Frintz  
☒ Member, Bill Murrill  
☒ Member, Mark Cage

Type of Meeting:

☒ Regular ☐ Work

☐ Special

☒ Secretary, Sarah Bowman

☒ Member, Ned Elkins

Board Member(s) absent: Tiffany Frintz

1) **Call to Order**

Time: 6:00 pm

2) **Pledge of Allegiance**

3) **Establish Quorum – Roll Call**

4) **Approve Agenda**

Motion: **Mark Cage**

Second: **Ned Elkins**

Nays: **0**

Abstain: **1**

**Cage, Elkins, and Bowman** voted to approve the agenda as presented. **Murrill** abstained from voting.

5) **Approval of minutes from the previous meeting – 6/9/2025**

Motion: **Mark Cage**

Second: **Ned Elkins**

Nays: **0**

Abstain: **1**

**Elkins, Cage, and Bowman** voted to approve the minutes. **Murrill** abstained from voting.

6) **Public Comments:** None

7) **Student Government Representative:** None

8) **General Counsel:** – Nothing to share

9) **SEMMC general status report: Dr. Kevin Beardmore** (*report attached*)

- A) **Report on 2025-2030 Strategic Plan – Goal 1 (Serve More Students)** On June 10 met with Jason Hightower, Carlsbad HS Principal, about potential space use; met, along with Ned Elkins, with Nine Degrees to review interior finishes; met with Kevin Dillon, Director of Capital Projects, Carlsbad Municipal Schools, June 11; met (virtually) with the national leaders of the Kids on Campus initiative from the Association of Community College Trustees and Head Start, on June 19; met with the Student Affairs team at SENMC about the single admissions initiative and advising for more than credit offerings, June 26; reviewed Trades x Technologies Building proposals; met with Dr. Gerry Washburn, Superintendent of Carlsbad Municipal Schools; met with Lee White, Superintendent of Loving Schools; met with Cathy Mitchell, New Mexico Junior College Interim President, and toured their new Energy and Welding facility; **Goal 2 (Welcome and Engage the Community)** attended the Carlsbad Department of Development Board meeting on July 10; met, along with Dr. Ned Elkins, with Dr. Lakshmi Reddi, NMSU Interim Provost, and Gabriela Cisneros, Special Assistant to the Provost, on June 10; attended the Ripken Foundation event at the Carlsbad Museum on June 16 and welcomed the Ripken Foundation STEM Summit attendees to SENMC on June 17; presented an update on SENMC to an audience at the Leo Sweet Center; assisted the Carlsbad Chamber of Commerce as they finalized their strategic plan, June 23; facilitated the SENMC Foundation Board meeting; attended the Carlsbad Department of Development Annual Banquet on June 26; met with Dr. Kirk McDaniel, US Department of Energy on July 2; attended the Mayor's July Fourth Celebration; published latest newspaper/website article: "A Strategic Plan for 2025-2030," on July 8; met with Joe

Cueto and Matthew Lucas from ExxonMobil on July 10; attended the Employer Roundtable with New Mexico Workforce Solutions Cabinet Secretary Sarita Nair, hosted by SENMC on July 10; **Goal 3 (Increase Learning and Efficiency)** attended Carlsbad Rotary on June 11 and 18; on June 10 met with Glenn Trammel of Ferrilli about IT progress at the college; met with the City of Carlsbad and Molzen Corbin about the bridge over Western Way and an additional access point to campus, June 12; and **Goal 4 (Promote Success for All)** held a campus forum on June 19; attended the New Mexico Legislative Finance Committee meeting higher education presentation on workforce funding in Taos on June 25; attended the SENMC Secret Garden Ribbon Cutting on July 9.

Dr. Beardmore reviewed the completed Strategic Plan including the input from the SREB (Southern Regional Education Board). He directed the Board's attention to page 9 where a bar graph shows 480 adult degree-seeking students in fall 2024; and page 11 which shows a drop in retention. He explained that this is a result of emails from NMSU to students, urging them to stay with NMSU.

Dr. Beardmore also presented the results of the Great Colleges to Work For survey which now has three years of SENMC data. He highlighted the categories in which SENMC figures were higher than the national average. He said he hopes that (providing) staff evaluations will increase the rating in Supervisor/Department Chair Effectiveness.

Two Trustee seats are up for election this fall. Dr. Beardmore talked about election guidelines and advised anybody with questions to direct them to Lane Martin, Counsel for SENMC. The filing deadline for the election is August 26, 2025.

**10) Old Business: None**

**11) New Business**

- A) Approve Annual Open Meetings Notice: Dr. K Beardmore** – Per Section 10-15-1 (D) of the Open Meetings Act the College is required to determine what constitutes reasonable notice of its public meetings.

Motion: **Ned Elkins** Second: **Mark Cage** Nay: **0** Abstain: **0**

**Cage, Elkins, Murrill, and Bowman** voted in favor of the motion to approve the meeting notice.

- B) Certification of Inventory: Dr. K Beardmore** – Dr. Beardmore presented the inventory certification report along with a spreadsheet showing inventory and its current location. Of the more than 1600 assets only nine are missing and just seven are unaccounted for. The other two missing items are laptops that were checked out by students and not returned.

Motion: **Mark Cage** Second: **Ned Elkins** Nay: **0** Abstain: **0**

**Cage, Elkins, Murrill, and Bowman** voted to approve the certification of inventory.

- C) Softdocs Contract: Tymon Mattoszko** - Mr. Mattoszko, CIO, presented a statement of work from Softdocs, a company selected by a campus group that was tasked with evaluating the top contenders. He said that this program is easier to use and was designed for use in education. Its features include document storage, document tracking, and electronic signing. This software will cost approximately \$58K annually with increases of approximately \$2K each year. The cost of implementation is \$73K for a total initial cost of \$131K, which is already included in the budget. Mr. Mattoszko responded affirmatively when asked by Ned Elkins if he is confident in the company's ability to secure personal information. Sarah Bowman asked about additional costs as new items are added. Tymon said these costs would be minimal.

Motion: **Ned Elkins** Second: **Mark Cage** Nay: **1** Abstain: **0**

**Cage, Elkins, and Bowman** voted in favor of approving the Softdocs agreement. **Murrill** voted against it.

- D) Dr. Beardmore's Contract: Dr. K Beardmore** – Dr. Beardmore asked the Board to approve his request to amend his contract to allow him to receive (effective July 1, 2025) the 4% salary increase for 2025-2026 for all employees.

Motion: **Ned Elkins** Second: **Mark Cage** Nay: **0** Abstain: **0**

**Cage, Elkins, Murrill, and Bowman** voted in favor of the increase in Dr. Beardmore's salary.

- E) **Add Carolyn Kasdorf to Bank Signature Card: Dr. K Beardmore** – per SENMC policy, employees named as vice presidents are signers on the college's bank account(s). Carlsbad National Bank requires Board action before updating the signature card(s).

Motion: **Mark Cage** Second: **Ned Elkins** Nay: **0** Abstain: **0**

**Cage, Elkins, Murrill, and Bowman** voted in favor of adding Interim Vice President of Business and Finance, Carolyn Kasdorf, to the signature card(s).

- F) **Monthly Financial Report – Dr. K Beardmore** - Dr. Beardmore reviewed the reports and notes on the financial reports as provided by Dr. Volpi. He directed the Board's attention to the mil levy collections report noting that the April 2025 collection was higher than it had been in both April 2023 and 2024. He added that May is usually higher than April, but that information will not be available until next month. The income statement as of May 31 (11 months into the fiscal year) shows a positive variance of more than \$4MM. Ned Elkins asked if Dr. Beardmore is expecting a year-end variance of \$2MM, and he responded in the affirmative.

**12) Executive administration staff reports or comments - Representatives reported on the following:**

- A) **Dr. Effrosyni "Frosso" Seitaridou, VP of Academic Affairs:** This month's updates are from the Natural Sciences and Engineering department. Rick Wiedenmann participated in a gene editing genetics workshop (CRISPR/Cas9) at the University of Colorado in Colorado Springs. This technique in gene technology will be added to the biology curriculum in the genetics section of Principles of Biology: Cellular and Molecular Biology and the program will fund several new pieces of equipment for the SENMC biology lab.
- Mr. Wiedenmann is the SENMC lead for a seismic monitoring project with the Lawrence Livermore National Laboratory. Other partners in this project include the Oak Ridge National Laboratory, Instrumental Software Technologies, Inc. (ISTI), the Livermore Lab Foundation, Odessa College, and Midland College.
- In early June Mr. Wiedenmann traveled to Washington, D.C., as part of the Kika De La Garza Fellowship Program.
- Dr. Jamil Al-Nouman (Engineering) and Dr. Bobby (Yiqun) Huang (Chemistry and Physics) have been granted adjunct status at New Mexico Tech. This is an outcome of the developing partnership between NM Tech and SENMC that will help the college's science and engineering students continue their education at New Mexico Tech.
- B) **Business and Finance:** Dr. Beardmore reported that a change made to the 2025-26 budget is the result of funds the college received from the state for Building Renewal & Replacement (BR&R) and Equipment Renewal & Replacement (ER&R) after it had sent its budget.
- C) **Diana Campos, Dean of Student Affairs:** Ms. Campos is at a conference and there was no report.
- D) **Dr. Monty Harris, VP of Workforce Development and Community Engagement:** Community Education summer Mind & Motion STEM camp kicked off last week keeping kids active and engaged with hands-on STEM activities and physical challenges. They also launched their free summer reading program with 60 kids signed up. Adult classes are going strong with consistent participation and positive feedback. The continued partnership with LifeHouse has been a success. Twenty-five employees attended the Softskills and mental health training courses.
- In Workforce news, grant funding for drone soccer has been approved and an MOU has been drafted to establish participation in the competitions, the point of contact, and coach for each team. Project Committee invitations have been emailed and there have been several positive responses. Dr. Harris attended the Rad Waste Summit from June 10-12. He said significant industry contacts were made and the recent history of SENMC independence and potential as an independent college, RCT program, and plans to develop associate degree pathways were conveyed to each of these

individuals who received it enthusiastically and offered to keep in touch regarding progress. Workforce development was mentioned in multiple presentations as a general topic, specifically the need for skilled trades workers.

Edwin DeShong, manager of Savannah River Operations Office for DoE, spoke to Dr. Harris and David Porter (Porter House, Inc.) regarding the recent visit by SENMC employee Jose Bautista and the SIMCO team to explore SRS's relationship with local technical colleges in sponsoring apprenticeships. He offered his support as programs are built. They are starting with electricians and plan to expand to other areas. Dr. Harris and David Porter have discussed adding a nuclear operator option to the existing RCT program with the first year being a common pathway and the second year diverging into specifics for nuclear operator or radiological control technician.

Planning continues for the fall Safety Conference scheduled for Friday, August 22. Check in will begin at 7 am and the program will end at 2 pm. Registration is free, and lunch will be provided. Devon and TSI Incorporated are sponsors of this event.

On Friday, July 11, Dr. Harris met with the Carlsbad Foundation to discuss the awarding of the CCDC Construction and Industrial Vocational Training scholarship. The first SENMC RCT class graduated on July 11. Eight graduates received certificates of completion. David Porter said he expects enrollment to double for the next cohort.

Bill Murrill asked about the space at the mall. Dr. Beardmore explained that the mall space is being used for storage while the college is doing renovations. The lease for the mall expires next May. The original plan for leasing the mall space had been to utilize the parking lot for CDL training. Dr. Harris established a partnership with Artesia Truck Driving which has its own space and charges less so the agreement with Phoenix Truck Driving Institute will end in December. Dr. Beardmore is trying to obtain other space that will cost approximately half as much and provide three times the real estate. He expects to have this settled soon. He said this will be useful for staging equipment that comes in for the new building before it is ready for occupancy.

- E) **Tymon Mattoszek, CIO:** Mr. Mattoszek presented reports on activities from the Service Desk. They included an overview, trends, and employee satisfaction. He said he also has a report on Ferrilli line items but it is approximately 85 pages long so he will email the report to any Trustee that requests it.

- 13) **HR Report: Steven Gonzales, HR Director:** Mr. Gonzales was not available, and the HR report was presented by Dr. Beardmore. As of July 9, the SENMC employee count is 258 employees. This includes full-time, part-time, temporary, and student employees. There are currently six faculty and nine staff vacancies. Mr. Wiedenmann introduced Dr. Mahmoud Aslani, Science and Engineering Lab Coordinator, who started working at the end of May.

July 2025's Employee of the Month is Antonieta Trujillo, Inventory Control Clerk.

14) **Employee representative comments (optional)**

- A) **Faculty:** No report
- B) **Administrative Staff:** No report
- C) **Classified Staff:** No report.

15) **Board comments:** None

16) **Announcement of the next regular board meeting:**

**Date:** August 11, 2025    **Time:** 6:00 pm    **Place:** SENMC Room 153

17) **Adjournment** – Board Secretary Sarah Bowman adjourned the meeting at 7:02 pm.

**Approved**

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Sarah Bowman, Secretary

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Date

## **SENNC STRATEGIC PLAN (2025-2030)**

Updates for August 2025 in blue

### **Goal 1: Serve More Students**

Provided a welcome to incoming 9<sup>th</sup> Grade Early College students at their JumpStart orientation, July 16  
Met with Jeff O'Brain, Director of Operations, Carlsbad Municipal Schools, about the use of the former Joe Stanley Smith Elementary School, July 21  
Attended, with SENMC Welding faculty Chris King and Sheena Linney, the Permian Pipeliners Education Foundation Annual Banquet in Midland, where we accepted a \$14,500 grant, July 23  
Met with Superintendent Darian Jaramillo and Assistant Superintendent Danny Parker of Artesia Public Schools, July 30  
Attended Ripken Foundation/SIMCO Early College STEM lab ribbon cutting, August 1  
Met, along with Dr. Mickey Best, with Carlsbad Municipal Schools about Theatre, August 8

### **Goal 2: Welcome and Engage the Community**

Attended Carlsbad Rotary, July 16, 23, 30, and August 6  
Met, along with Dr. Monty Harris, with Dr. Kirk McDaniel and Vanessa Lechon, US Department of Energy, July 16  
Hosted National Cave and Karst Research Institute Research Scientist candidates, July 28 and 30  
Attended Research Scientist candidate presentations at NCKRI, July 28 and 30  
Met with Hayley Klein, Artesia Chamber of Commerce CEO & Eddy County Commissioner, July 30  
Attended the USDOE/SIMCO WIPP Public Forum in Hobbs, July 30  
Met with representatives of the Permian Strategic Partnership, August 5  
Attended the Carlsbad Department of Development Board meeting, August 7

### **Goal 3: Increase Learning and Efficiency**

Met, along with Chair Frintz, with A.J. Bowers of CRI for the audit exit conference, July 15  
Presented the SENMC capital projects list to the New Mexico Higher Education Department Capital Outlay Committee, in Las Cruces, July 29

### **Goal 4: Promote Success for All**

Met with Layla Sweet, Mountain Lion Leadership Seminar facilitator, July 31  
Met with the Mountain Lion Leadership Seminar cohort, August 1

Kristal Allen, Achievements Coordinator	Dania Moran Jimenez, Dreamer Coordinator,
Brittney Castaneda, Event Coordinator, Grant Services	Grant Services
Amy Dewey, Registrar	Delicia Pineda-Vlosich, Accessibility Services
Erick Dominguez, STEM Program Manager, Grant Services	Lisa Ryan, Restricted Funds Manager
Steven Gonzales, HR Director	Kaitlin Strickland, Administrative Assistant, Health Clinic
Tamara Gonzalez, Business Office Manager	Samantha Villa, Director of Library Services; Faculty
Syerra Martinez, Payroll Coordinator	Rick Wiedenmann, Professor of Biology
Misty McCormack, Director of Adult Education	Deana Ybarra, Human Resources
Isaac Morales, PC Support, Sr., Tech Services	Carolyn Kasdorf, Interim VP of Business and Finance

Held a campus forum, August 6

### Project Committee Candidates

<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>email</b>
Ackman	Michael	Mosaic	michael.ackman@mosaicco.com
Beedle	Robert	CBFO	robert.beedle@cbfo.doe.gov
Fuentes	Jeremy	Training Coordinator Intrepid	jeremy.fuentes@intrepidpotash.com
Gallagher	Michael	Eddy County Manager	mgallagher@co.eddy.nm.us
Holloway	Gordan	Ops Readiness Coord ExxonMobil	gordan.holloway@exxonmobil.com
Lucas	Matthew	OIMS (Ops Integrity) Supervisor ExxonMobil	matthew.c.lucas1@exxonmobil.com
Macias	Raul	Multi Skilled Operator ConocoPhillips	raul.macias@conocophillips.com
Pickard	David	Safety & OIMS Manager ExxonMobil	david.p.pickard@exxonmobil.com
Thibodeau	Carey	Expanse Electrical	carrington.thibodeau@expanseelectrical.com
Thomas	Maaike	College & Career Readiness CMS	maaie.thomas@carlsbadschools.net
Tiffany	Tina	Stakeholder Relations Advisor ConocoPhillips	tina.m.tiffany@conocophillips.com
Vaz	Katie	Talent Acquisition Intrepid	katie.vaz@intrepidpotash.com
Ybarra	Matthew	Electrical Engineer Xcel	mattry09@gmail.com



# SENNC Balance Sheet

Southeast New Mexico College

Report Date: 6/30/2025

	2025
<b>Current Assets</b>	
Cash	3,980.01
Cash in Bank	149,236,226.01
Cash Equivalents	0.00
<b>Total Cash and Cash Equivalents</b>	<b>149,240,206.02</b>
Accounts Receivable	338,190.73
<b>Total Accounts Receivable</b>	<b>338,190.73</b>
WIP - All	17,649,132.40
<b>Total Project</b>	<b>17,649,132.40</b>
<b>Total Current Assets</b>	<b>167,227,529.15</b>
<b>Fixed Assets</b>	
Non Depreciable Assets	747,744.00
Tangible Fixed Assets	37,607,326.54
Accumulated Depreciation - Tangible Fixed Assets	(17,172,262.00)
Other Assets	0.00
<b>Total Tangible Assets</b>	<b>21,182,808.54</b>
<b>Total Fixed Assets</b>	<b>21,182,808.54</b>
<b>Total Assets</b>	<b>\$188,410,337.69</b>
<b>Liabilities</b>	
Vendor Accounts Payable	328,665.22
Benefits Payable	545,132.62
<b>Total Accounts Payable</b>	<b>873,797.84</b>
Tax Payable	6,488.64
<b>Total Tax Payable</b>	<b>6,488.64</b>
Student Aid Payable	765,617.50
<b>Total Other Current Liabilities</b>	<b>765,617.50</b>
<b>Total Liabilities</b>	<b>1,645,903.98</b>
Equity	155,384,343.75
Net Income	31,380,089.96
<b>Total Shareholder Equity</b>	<b>186,764,433.71</b>
<b>Liabilities &amp; Shareholder Equity</b>	<b>\$188,410,337.69</b>

# SENMCM Income Statement

Southeast New Mexico College

Report Date: 6/30/2025

	June	YTD	Original Budget	Variance
Tuition and Fees	(67,326.00)	(612,025.40)	(624,688.00)	(12,662.60)
Unrestricted Appropriations	(5,333,525.58)	(49,795,945.36)	(26,605,178.00)	23,190,767.36
Other Unrestricted Revenue	(143,832.76)	(1,346,916.84)	(548,800.00)	798,116.84
Bookstore Sales	22,058.88	(219,068.35)	(350,000.00)	(130,931.65)
Restricted Appropriations	(9,601.78)	(4,946,748.11)	(4,156,848.00)	789,900.11
Student Financial Aid Revenue	0.00	0.00	0.00	0.00
Other Restricted Revenue	0.00	(148,725.00)	(92,800.00)	55,925.00
<b>Total Revenues</b>	<b>(5,532,227.24)</b>	<b>(57,069,429.06)</b>	<b>(32,378,314.00)</b>	<b>24,691,115.06</b>
Faculty Salaries	247,409.76	3,617,746.43	3,947,562.00	329,815.57
Adjunct Salaries	72,466.04	462,234.05	1,963,694.00	1,501,459.95
Administrative Staff Salaries	356,199.43	4,008,151.73	4,210,833.00	202,681.27
Classified Staff Salaries	199,157.07	2,339,656.98	2,841,213.00	501,556.02
Student Salaries	16,720.50	229,003.15	380,600.00	151,596.85
Other Salaries	180,967.03	1,841,463.92	1,149,956.00	(691,507.92)
Fringe	331,248.51	4,003,311.47	5,745,845.00	1,742,533.53
Travel Expenses	27,540.51	460,016.05	721,749.00	261,732.95
Large Pool Expenses	1,624,687.57	8,501,510.00	5,871,156.00	(2,630,354.00)
Utilities Expenses	3,477.67	226,245.32	306,000.00	79,754.68
Student Aid Expenses	0.00	0.00	0.00	0.00
Depreciation Expenses	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>	<b>3,059,874.09</b>	<b>25,689,339.10</b>	<b>27,138,608.00</b>	<b>1,449,268.90</b>
<b>Net Operating Income</b>	<b>(2,472,353.15)</b>	<b>(31,380,089.96)</b>	<b>(5,239,706.00)</b>	<b>26,140,383.96</b>

# Quarterly Financial Actions Report

College Name: \_\_\_\_\_

Fiscal year:

Date:

Period (check one)

Quarter 1

Quarter 2

Quarter 3

Quarter 4

## During the period of time covered by this report; did your institution:

- |   |     |    |
|---|-----|----|
| (1) Request an advance of state subsidy?  | Yes | No |
| (2) Fail to make its required payments, as scheduled, to appropriate retirement system(s)?  | Yes | No |
| (3) Fail to make its payroll payments, as scheduled?  | Yes | No |
| (4) Fail to make its scheduled debt service payments?   | Yes | No |
| (5) Fail to make payments to vendors, as scheduled, due to a cash deficiency or a substantial deficiency in the payment processing system?  | Yes | No |
| (6) Relative to the original fiscal year budget, experience any significant actual or anticipated financial changes that are not reflected in a submitted Budget Adjustment Request (BAR). Significant financial changes refers to fiscal activity that will result in a substantially reduced year-end fund balance or any increase in a fund balance deficit. | Yes | No |

If the answer to any of the above questions is "Yes," please describe in a separate document:

- (i) the reason for the occurrence,
- (ii) the actions taken by your institution to resolve this particular occurrence, and
- (iii) the actions taken by your institution to prevent events such as this from occurring again.

In addition, if the answer to number 6 is "Yes," please describe in a separate document the nature of the financial changes and describe and assess the impact that the changes will have on your institution's planned year-end financial position.



Southeast New Mexico College  
Office of the VPAA  
1500 University Drive  
Carlsbad, NM 88220  
575.234.9200

### **Board of Trustees – VPAA report – August 2025**

- Updates from the Education and Foreign Language department – Cindy Wang

We are pleased to announce the launch of the Mountain Lion Cub Care program this fall semester. This evening childcare program will operate Monday through Thursday from 5:30 PM – 6:45 PM at the Library's Family Study Room and is specifically designed to support student parents attending evening classes. Sign up for the service begins on August 11<sup>th</sup>. The program will also serve as a valuable practicum site for Early Childhood Education students, providing them with hands-on teaching experience in a real-world setting.

Report Generated: August 6, 2025  
Submitted by: Steven Gonzales, HR Director



Employee Count

*\*Includes Full-Time, Part-Time, Temporary and Student*

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**Total: 257**

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New Hires

**Name**  
Birchell, Donna  
Royal, Lawrence  
Wilson, Jonathan

**Job Title**  
Library Assistant  
Facilities Technician  
Dean of Teaching and Learning

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**Total: 3**

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Departures

**Name**  
Castillo, Carol  
Kelly-Bateman, Vivian

**Job Title**  
Administrative Assistant, Workforce and Community Education  
Library Specialist, Lead

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**Total: 2**

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Currently in Interview Process

**Job Title**  
Allied Health Coordinator  
Radiological Control Technician Trainer  
Registrar Coordinator

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**Total: 3**

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*Current Vacancies*

<u>Job Title</u>	<u>Faculty:</u>
Adjunct, CNA	
Adjunct, Surgical Technology	
Instructor or Assistant Professor, Nursing	
Instructor or Assistant Professor, Oil & Gas	
<b>Total: 4</b>	

<u>Staff:</u>
Adult Education Instructor
Allied Health Coordinator
English/Writing Tutor
MSHA Trainer
Nursing Department Coordinator
Radiological Control Technician Trainer
Registrar Coordinator
<b>Total: 7</b>