



Southeast New Mexico College
President's Office
1500 University Drive
Carlsbad, NM 88220
(575) 234-9200, Fax: (575) 885-4951

AGENDA
MEETING OF THE BOARD OF TRUSTEES
SOUTHEAST NEW MEXICO COLLEGE
MONDAY, JUNE 9, 2025 AT 6:00 PM
SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE
CARLSBAD, NEW MEXICO 88220

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

AGENDA ITEMS

- | | |
|--|--------------------|
| 1. CALL TO ORDER | BOARD CHAIR FRINTZ |
| 2. PLEDGE OF ALLEGIANCE | ALL |
| 3. ESTABLISH QUORUM | ROLL CALL |
| 4. APPROVE AGENDA | ACTION ITEM |
| 5. APPROVAL OF MINUTES FROM 5/12/2025 | ACTION ITEM |
| 6. PUBLIC COMMENTS | |
| Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting. | |
| 7. STUDENT GOVERNMENT REPRESENTATIVE | DISCUSSION |
| 8. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN | DISCUSSION |
| 9. SENMC UPDATES -DR. KEVIN BEARDMORE | |
| A) UPDATE ON 2022-2025 STRATEGIC PLAN (<i>attachment</i>) | DISCUSSION |
| 10. OLD BUSINESS | |
| A) NONE | DISCUSSION/ACTION |
| 11. NEW BUSINESS | |
| A) FACILITIES MASTER PLAN – DR. K BEARDMORE | DISCUSSION |
| B) MONTHLY FINANCIAL REPORT – DR. K BEARDMORE | DISCUSSION |
| 12. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS | |
| A) DR. FROSSO EFFROSYNI SEITARIDOU, VP-ACADEMIC AFFAIRS | |
| B) DR. KEVIN BEARDMORE for BUSINESS & FINANCE | |
| C) DIANA CAMPOS, DEAN OF STUDENT AFFAIRS | |
| D) DR. MONTY HARRIS, VP-WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT | |
| E) TYMON MATTOSZKO, CHIEF INFORMATION OFFICER (CIO) | DISCUSSION |
| 13. HR DIRECTOR'S UPDATE-STEVEN GONZALES (<i>attachment</i>) | DISCUSSION |
| 14. EMPLOYEE REPRESENTATIVE COMMENTS (OPTIONAL) | |
| A) FACULTY | |
| B) ADMINISTRATIVE STAFF | |
| C) CLASSIFIED STAFF | DISCUSSION |

- | | |
|---|--------------------|
| 15. EXECUTIVE (CLOSED) SESSION: | ROLL CALL/ACTION |
| DISCUSSION OF LIMITED PERSONNEL MATTERS PURSUANT TO | |
| NMSA 1978 §10-15-1 H (2) – PRESIDENT’S PERFORMANCE | |
| EVALUATION PER SENMC BOARD POLICY SECTION B, POLICY NUMBER 200 | |
| 16. RECONVENE OPEN SESSION | ROLL CALL/ACTION |
| 17. BOARD COMMENTS | |
| 18. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING (7-14-2025) | BOARD CHAIR FRINTZ |
| 19. ADJOURNMENT | BOARD CHAIR FRINTZ |

Board Packet should be available to the public upon request through Andrea Dodson at adodson@senmc.edu or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary or other type of accessible format is needed.

BOARD OF TRUSTEES MEETING MINUTES

Date: 5/12/25

Time: 6:00 pm

Session Location: SENMC RM 153

Board Members present:

☒ Chair, Tiffany Frintz

☒ Member, Bill Murrill (via Zoom)

☒ Member, Mark Cage

Type of Meeting:

☒ Regular ☐ Work

☐ Special

☒ Secretary, Sarah Bowman (via Zoom)

☒ Member, Ned Elkins

Board Member(s) absent:

1) **Call to Order**

Time: 6:02 pm

2) **Pledge of Allegiance**

3) **Establish Quorum – Roll Call**

4) **Approve Agenda**

Motion: **Mark Cage**

Second: **Ned Elkins**

Nays: **0**

Abstain: **0**

Bowman, Cage, Elkins, Murrill, and Frintz voted to approve the agenda with an amendment by Dr. Kevin Beardmore to reorder items “C” and “D” in New Business so the monthly financial reports would be heard before the quarterly financial report.

5) **Approval of minutes from the previous meeting – 4/14/2025**

Motion: **Ned Elkins**

Second: **Sarah Bowman**

Nays: **0**

Abstain: **1**

Bowman, Elkins, Murrill, and Frintz approved the minutes. **Cage** abstained from voting.

6) **Public Comments:** None

7) **Student Government Representative:** None

8) **General Counsel:** – No report

9) **SENMC general status report: Dr. Kevin Beardmore** (*report attached*)

A) **Updates on 2022-2025 Strategic Plan – Goal 1 (Diversity and Commitment)** Established Planet Fitness partnership providing free access for full-time regular SENMC employees; held a campus forum on April 17; published latest newspaper/website article: “Magical May Moments”, April 28; visited the Administrative Staff meeting regarding the use of Room 255 as an employee break room, April 30; **Goal 2 (Enrollment, Retention, and Graduation/Completion)** provided closing remarks for Artesia HS Ninth Grade visit on April 23; provided a welcome at the Phi Theta Kappa induction ceremony on April 23; visited Pop-Up Course Boutique 2: Return of the Bubble, April 30; visited with students at the CLIFF Scholars Honors Symposium, May 1; presided over the SENMC 2025 commencement ceremony (98 graduates walked across the stage), May 9; attended the SENMC Nursing pinning ceremony (14 students) on May 10; **Goal 3 (Community Engagement and Economic Enrichment)** interviewed for Mewbourne Oil Company promotional video on April 15; represented SENMC at the Carlsbad visit by Leadership New Mexico, April 15; attended the Carlsbad Department of Development Membership Committee meeting on April 16; attended Carlsbad Rotary on April 16, 23, 30 and May 7; led an activity and discussion on creativity at the WIPP President’s Leadership Program on April 24; hosted a visit by the educational Partnership of the Permian Basin leadership team, April 24; met (along with Dr. Monty Harris) with US Department of Energy and

SIMCO representatives about hosting training beginning this summer, April 24; attended the City of Carlsbad Master Community Plan Committee meeting on April 25; provided public comment (update on Rad Tech training) at the WIPP Community Forum on April 30; attended the Carlsbad Department of Development Board meeting on May 1; attended the City of Carlsbad recognition of Nurse's Day, May 1; assisted at the SENMC Relay for Life table, May 2 provided remarks at the Rotary Scholars' Dinner, May 7; served as maître d at the SENMC Foundation Gala on May 8; **Goal 4 (Building, Facilities, and College Foundation)** facilitated the SENMC Foundation Board meeting, April 22; attended the SENMC Library Family Study Room Ribbon Cutting, May 12; and **Goal 5 (Independence of SENMC)** met with auditors from CRI regarding the college's 2022-2023 audit, April 29; presented the 2025-2030 Strategic Plan to the expanded Steering Committee, May 9.

10) Old Business: None

11) New Business

- A) Final 2025-2030 Strategic Plan: Dr. K Beardmore** *(attached)* Dr. Beardmore presented the five-year strategic plan that had been approved by the Steering Committee. He explained that years four and five don't have much in them now, but as plans move forward things will be added. The projects in the plan are built around the goals previously presented by the SREB. Various projects in the plan are designated as part of the academic plan or graduate growth (aka Enrollment Management) as required by the Higher Education Department or the Higher Learning Commission. Dr. Beardmore also reviewed the 12 prime measures included in the strategic plan. He took a moment to thank the faculty and staff – he said their participation in the Focus groups exceeded his expectations and he is impressed with how much time they spent giving ideas, listening to each other, and thinking about how to make this happen. He said he is very proud.

Motion: **Ned Elkins** Second: **Mark Cage** Nays: **0** Abstain: **0**

Bowman, Cage, Elkins, Murrill, and Frintz voted in favor of approving the strategic plan as it was presented.

- B) Capital Projects Outlay Update: Dr. K Beardmore** *(attached)* Dr. Beardmore provided updates on the projects included in the list since it was approved in November 2024. No major projects have been added. The cost estimate on the Trades x Technologies Building stands at \$45.9MM. He is proposing that the Main Building entryway and Welcome Center project be submitted to the state as one of the College's options for the Fall 2026 ballot. He recommends waiting until the T² Building is completed before moving forward with the Main Building renovation, citing space concerns. Dr. Beardmore also recommended submitting two more projects to the Higher Education Department Capital Outlay Committee for consideration – an on-campus dining hall, and an Early Childhood/Community Education Center. SENMC will commit \$5MM from reserves to fund the Early Childhood Education Center contingent upon raising \$5MM. The Library Family Study Room will be removed from the capital Projects list because it has been completed and the ribbon cutting took place earlier this evening.

Motion: **Mark Cage** Second: **Sarah Bowman** Nays: **0** Abstain: **0**

Bowman, Cage, Elkins, Murrill, and Frintz voted in favor of submitting the Main Building renovation, Dining Hall, and Early Childhood/Community Education Center projects to the Higher Education Department Capital Outlay Committee this summer.

- C) Monthly Financial Report – Dr. K Beardmore** Dr. Beardmore reviewed the reports and notes on the financial reports as provided by Dr. Volpi. He pointed out that the mil levy collections for February 2025 are consistent with the amounts collected both last year and in February 2023. He then reviewed the income statement and balance sheet for March 2025. The Total Revenues variance shows the college is still tracking far ahead of its budget. Operating expenses are at two-thirds of the budgeted amount three quarters of the way through the year.

- D) **Quarterly Financial Report – Dr. K Beardmore:** Dr. Beardmore presented the quarterly financial actions report for the Trustees to review and approve for signing to send to the state.

Motion: **Mark Cage**

Second: **Ned Elkins**

Nays: **0**

Abstain: **0**

Bowman, Cage, Elkins, Murrill, and Frintz voted in favor of approving the quarterly financial certification.

12) Executive administration staff reports or comments - Representatives reported on the following:

- A) **Dr. Effrosyni “Frosso” Seitaridou, VP of Academic Affairs:** Dr. Seitaridou shared updates from several departments. The Business and Information Technology department met with its Citizens Program Advisory Committee (CPAC). The department updated the community stakeholders about program changes made to address the community’s needs and receive feedback about next steps. The Nursing department reported that there are more than 35 applicants for the Fall 2025 program and just 24 available spots. Professor Zane Biebelle organized a second Pop-Up Course Boutique that was held April 29 and 30. Many students showed up to talk to instructors about summer and fall courses, and to try to win prizes. Professor Biebelle organized the CLIFF Scholars Honors Symposium on May 1. Six CLIFF scholars participated, showing their work to 25 family members and friends. She also led the “Assessing the General Education Program” workshop attended by 11 faculty members on May 2. Assistant Professor Alexis Clements prepared a video about using Canvas outcomes for assessment purposes which was shared with the attendees. The HLC Assessment Academy Team met with its mentor for the First Year Mentor Check-In. They discussed successes and challenges as well as next steps for opening communications with stakeholders and making their efforts sustainable.
- B) **Business and Finance:** No additional reports.
- C) **Diana Campos, Dean of Student Affairs:** Ms. Campos reported she is moving to her new office in the Student Services suite, and she is taking more meetings in her role as Dean of Student Affairs. She said being able to announce the students’ names at graduation was a neat experience. Ms. Campos attended the New Mexico Higher Education Department summit on April 28-29. She attended a dinner with Higher Education Secretary Stephanie M. Rodriguez and Lt. Governor Howie Morales.
- D) **Dr. Monty Harris, VP of Workforce Development and Community Engagement:** Dr. Harris reported that the Community Education summer schedule will begin on June 2 and will include 11 kids’ camps and 13 adult classes. The programs bringing in the most kids this summer are Inspired By Science (100 students) and the New Mexico Public Education Literacy program with a potential for 80 students. Maria Quintana has been promoted to the position of Community Education Manager. The search for a Dean of Workforce and Community Education was declared a failed search so they opted for internal advancement and named Johnny Chandler Director of Workforce Partnerships. On April 29 they had a meeting for the fall safety conference and have another meeting planned for this week. Jerry Brian (Oil & Gas faculty) was in Albuquerque to attend the launch of the New Mexico Comprehensive Energy Transition Strategy hosted by the New Mexico Department of Energy, Minerals, and Natural Resources. Mr. Brian and Dr. Harris attended a virtual meeting of the New Mexico Produced Water Research Consortium technology Testing and Evaluation working group. Jose Bautista is traveling to Aiken, South Carolina to gather information about Aiken Tech’s collaboration on apprenticeships with the Savannah River site. Dr. Harris wants to see how that will fit in with building SENMC’s pipeline of employees and training with SIMCO and the WIPP site. MSHA refresher training will take place on campus. Stephanie Vera of Porter House, Inc. is on campus this week conducting Q&A sessions for the public RTC program.

- E) **Tymon Mattoszko, CIO: (via Zoom)** Mr. Mattoszko reported that The Data Governance Task Force, now known as Data Force, has had several meetings and done lots of brainstorming. They have established a baseline and will spend the summer reviewing data governance policies from other colleges and universities. They hope to have a draft policy in October. TTS continues to evaluate document management systems for record maintenance and managing workflows. They are also working on the CourseDog rollout, and it is moving very well.

Two people from Ferrilli will be on campus at the end of May to fine-tune REACH.

Cybersecurity training is scheduled for the week of convocation.

SchoolDude has been replaced. Now work orders will now be combined with the same system used for ticketing. The single application process is also moving along well.

- 13) **HR Report: Steven Gonzales, HR Director:** Mr. Gonzales reported that as of May 7 the SENMC employee count is 267 employees. This includes full-time, part-time, temporary, and student employees. There are currently seven faculty and seven staff vacancies. He introduced a new employee, Brooke Young, Accounts Payable Coordinator. May 2025's Employee of the Month is Kristal Allen, Achievements Coordinator.

14) **Employee representative comments (optional)**

A) **Faculty:** No report

B) **Administrative Staff:** Johnny Chandler, Administrative Staff president announced the Administrative Staff will not meet in May. Its next meeting will be on the fourth Wednesday in June. They are planning a joint meeting/cookout with Classified Staff in July.

C) **Classified Staff:** No report.

15) **Executive (Closed) Session:**

Pursuant to NMSA 1978 §10-15-1 H (7) (meetings subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant), the Trustees voted unanimously to go into closed session. The closed session began at 7:18 pm

Motion for Closed Session: **Mark Cage** Second: **Ned Elkins** Nays: 0 Abstain: 0

The Trustees returned from the closed session at 8:09 pm.

The open session was then reconvened.

Motion for Open Session: **Mark Cage** Second: **Ned Elkins** Nays: 0 Abstain: 0

Bowman, Cage, Elkins, Frintz, and Murrill voted unanimously in favor of reconvening the open session.

16) **Board comments:**

Mark Cage said he appreciates everybody. Ned Elkins said he enjoyed graduation-it's always a pleasure. Sarah Bowman said graduation was "a hoot", and Bill Murrill had no comment. Tiffany Frintz echoed that celebrating graduation is a highlight and added that she had enjoyed the Gala event on May 8.

17) **Announcement of the next regular board meeting:**

Date: June 9, 2025 **Time:** 6:00 pm **Place:** SENMC Room 153

18) **Adjournment** – Board Chair Tiffany Frintz adjourned the meeting at 8:12 pm.

Approved

Sarah Bowman, Secretary

Date

SENNC STRATEGIC PLAN (2022-2025)

Accomplishments – June 2025

Goal 1: Diversity and Commitment

1. Develop policies and procedures that support access and commitment to diversity.
2. Develop initiatives and celebrate differences through special events, open discussions, and various awards.
3. Celebrate excellence of students, staff, and faculty.

Hosted the Phi Theta Kappa Regional Conference, September

Established half credit for outside full-time teaching on the faculty salary schedule, September

Welcomed the community to the SENMC Hallowpalooza, October

Held the SENMC Employee Appreciation Luncheon at the Pecos River Conference Center, November

Created the Mountain Lion Leadership Seminar and offered two classes, November & January

Piloted a Sick Leave Bank for employees, January

Celebrated the All Professionals Luncheon, April

Welcomed the community to Taste of Culture and many other events hosted by our Diversity Committee

Expanded the Steering Committee with a clear role in the strategic planning cycle, April

Scheduled Room 255 as an employee breakroom 8:00-4:00, April

Initiated the Planet Fitness partnership to provide free access for full-time regular employees, May

Goal 2: Enrollment, Retention, and Graduation/Completion

To foster an academic environment that leads to 5% annual increase in:

1. Enrollment
2. Retention
3. New programs
4. Graduation/completion

Unveiled Eddy the Mountain Lion mascot costume, August

Held the SENMC Parking Lot Party and Open House, August

Presented the SENMC Attributes to FYEX classes, August-September

Signed a transfer agreement and partnership with Western Governors University, September

Welcomed the first CLIFF Scholars Honors Program students, Fall

Increased full-time equivalent student enrollment for fall by 2.3%

Held Pop-up Course Boutique events, Fall and Spring

Signed a transfer agreement with the University of Phoenix, May

Held the first CLIFF Scholars Honors Symposium, May

Goal 3: Community Engagement and Economic Enrichment

1. Expand Business Sector Partnerships/Relationships to provide work-based learning and employment opportunities.
2. Improve quality of life, health and wellness in Southeast New Mexico through education, activities, and community engagement.

3. Expand evening and weekend programs with supportive services to meet the needs of working adults (non-traditional students).
4. Expand workforce training and development.

Presented on the Future of the USDOE & SENMC Partnership at the US Department of Energy National Transuranic Programs User Group meeting in Albuquerque, June

Presented the economic impact of SENMC & a construction update, Carlsbad City Council, July

Published articles in July, August, September, October, December, January, February, March, and May

Established the Carlsbad Fire Department Fire Cadet Academy partnership, August

Hired inaugural Oil & Gas Faculty member, September 2024

Opened the SENMC Health Clinic, November

Served on the City of Carlsbad Master Community Plan Committee, January - June

Hosted the new SIMCO President's Leadership Program and presented a session, April

Established partnership with Sunvapor (produced water purification), April

Established NM Tech faculty partnership appointments, May

Goal 4: Building, Facilities, and College Foundation

1. Enhance building renovations and technology upgrades.
2. Build Vocational Trades Center (Energy Building).
3. Explore funding opportunities and plan to build a dorm for students' residence.
4. Explore funding opportunities and plan to build a Child Care Development Center.
5. Ensure classroom design improvement.
6. Contract with a Third Party or hire Safety and Compliance Officer.
7. Establish College Foundation.

Activated new HVAC system, July

Opened the solar covered parking lots, August and January

Secured \$5 million in General Obligation Bond funds for the Trades x Technologies Building, November

Finalized Trades x Technologies plans and received NM Higher Education Department approval, April

Hosted the first SENMC Foundation event, the "Funding our Future" Gala, May

Opened Family Library Study Room, May

Unveiled Dining Hall initial plans, May

Unveiled STEPS Academy initial plans, May

Goal 5: Independence of SENMC

Established Chief Information Officer position (Ferrilli employee full-time on campus), December

Realigned Registrar's Office and Information Technology-related offices, February

Received approval from the Higher Learning Commission for Carlsbad HS as an off-site location, March

Implemented new academic assessment processes, Spring

Led the development of the SENMC Strategic Plan for 2025-2030 with embedded Graduate Growth Plan and Academic Plan – Approved by the Board of Trustees, May

Hired an Interim VP of Business and Finance, June

Finalized and published the SENMC Facilities Master Plan, June

SENNC Balance Sheet

Southeast New Mexico College

Report Date: 4/30/2025

	2025
Current Assets	
Cash	4,250.00
Cash in Bank	146,213,207.37
Cash Equivalents	0.00
Total Cash and Cash Equivalents	146,217,457.37
Accounts Receivable	243,472.62
Total Accounts Receivable	243,472.62
WIP - All	16,724,328.82
Total Project	16,724,328.82
Total Current Assets	163,185,258.81
Fixed Assets	
Non Depreciable Assets	747,744.00
Tangible Fixed Assets	37,607,326.54
Accumulated Depreciation - Tangible Fixed Assets	(17,172,262.00)
Other Assets	0.00
Total Tangible Assets	21,182,808.54
Total Fixed Assets	21,182,808.54
Total Assets	\$184,368,067.35
Liabilities	
Vendor Accounts Payable	88,362.01
Benefits Payable	3,370,194.72
Total Accounts Payable	3,458,556.73
Tax Payable	5,686.60
Total Tax Payable	5,686.60
Student Aid Payable	0.00
Total Other Current Liabilities	0.00
Total Liabilities	3,464,243.33
Equity	155,384,343.75
Net Income	25,519,480.27
Total Shareholder Equity	180,903,824.02
Liabilities & Shareholder Equity	\$184,368,067.35

SENM C Income Statement

Southeast New Mexico College

Report Date: 4/30/2025

	March	YTD	Budget	Variance
Tuition and Fees	131.00	(544,699.40)	(624,688.00)	(79,988.60)
Unrestricted Appropriations	(2,511,841.71)	(40,494,620.16)	(26,605,178.00)	13,889,442.16
Other Unrestricted Revenue	(161,229.94)	(1,071,619.76)	(548,800.00)	522,819.76
Bookstore Sales	(14,635.81)	(232,127.06)	(350,000.00)	(117,872.94)
Restricted Appropriations	(27,482.37)	(3,662,349.20)	(4,156,848.00)	(494,498.80)
Student Financial Aid Revenue	0.00	0.00	0.00	0.00
Other Restricted Revenue	0.00	(143,725.00)	(92,800.00)	50,925.00
Total Revenues	(2,715,058.83)	(46,149,140.58)	(32,378,314.00)	13,770,826.58
Faculty Salaries	322,423.88	3,090,022.21	3,947,562.00	857,539.79
Adjunct Salaries	40,264.62	360,902.35	1,963,694.00	1,602,791.65
Administrative Staff Salaries	343,444.22	3,298,323.96	4,210,833.00	912,509.04
Classified Staff Salaries	234,408.58	1,899,245.64	2,841,213.00	941,967.36
Student Salaries	22,518.50	188,535.25	380,600.00	192,064.75
Other Salaries	133,348.23	1,537,471.22	1,149,956.00	(387,515.22)
Fringe	355,128.86	3,338,017.32	5,745,845.00	2,407,827.68
Travel Expenses	49,341.58	392,999.25	721,749.00	328,749.75
Large Pool Expenses	815,347.96	6,292,874.67	5,871,156.00	(421,718.67)
Utilities Expenses	13,075.24	231,268.44	306,000.00	74,731.56
Student Aid Expenses	0.00	0.00	0.00	0.00
Depreciation Expenses	0.00	0.00	0.00	0.00
Total Operating Expenses	2,329,301.67	20,629,660.31	27,138,608.00	6,508,947.69
Net Operating Income	(385,757.16)	(25,519,480.27)	(5,239,706.00)	20,279,774.27



Southeast New Mexico College
Office of the VPAA
1500 University Drive
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575.234.9200

Board of Trustees – VPAA report – June 2025

- Updates from the Education and Foreign Languages department - Luis Anchondo

Dr. Anchondo attended the NISOD Conference in Austin, Texas, from May 23 - 26. On May 25 he presented his work titled “Revolutionizing Language Learning with AI: Best Practices for Classroom Integration and Beyond,” which was well received by an audience of more than 20 attendees. This work was based on the presentation he delivered during the Spring Forum at our college, with thoughtful updates and enhancements. Dr. Anchondo also received a certificate of participation, which he plans to include in his professional portfolio.

- Updates from Academic Affairs

Academic Affairs is delighted to announce that Dr. Jonathan Wilson has been selected by a committee of his peers for the position of Dean of Teaching and Learning. This is a new position for the college with responsibilities that include providing training and professional development activities and being a resource to faculty and staff, including Dual Credit instructors, as they work towards instructional excellence. I would also like to thank the search committee members Amy Dewey, Rocio Espinoza, Betty Juarez-Ortega, Chris King, Karima Mourhat, Yaxi Zhao, and Dianne Hardin (chair) for their work in selecting the first Dean of Teaching and Learning.

Workforce Development / Community Ed Report to the Board of Trustees

6/9/25

COMMUNITY ED

Community Education Summer Classes

Our summer camps are off to a great start! From June 2nd–5th, we had over 125 kids on campus participating in Inspired by Science, Little Scientists and Outer Space Art Camp. The energy on campus was incredible, and it's been a great way to kick off the summer.

We're also excited to share that many of our upcoming classes are quickly filling up, showing strong interest and support from the community.

In addition to our classes, we are continuing our partnership with Lifehouse by providing soft skills training and mental health workshops at the end of the month.

WORKFORCE

SEPMC Oil and Gas Production Operations training is now available through Wellsite LMS as a student led course of study.

A request for grant funding for 8 drone soccer bundles has been submitted. This is a STEM outreach project to local middle and high school programs.

SIMCO trainers are conducting mine safety refresher training on the campus. Members of our Workforce team will be attending to become familiar with their approach. We are continuing the search for one or more MSHA trainers to employ to focus on MSHA training for SIMCO employees.

On Wednesday, May 21st, I met with Juan Carlos Orrego Zamudio, a Research Fellow at Harvard's Growth Lab and a Master of Public Policy candidate at the Harvard Kennedy School. He has been actively collaborating with the New Mexico Economic Development Department (NMEDD) on initiatives focused on economic diversification and inclusive, innovation-driven growth across the state. His work is especially relevant to the dynamic developments happening in Eddy County. He met with local leaders who can share perspectives on their communities and organizational efforts.

On Thursday, May 22nd, Jerry Brian and I attended a Delaware Basin Pipeline Association networking breakfast here on campus. The CHS Energy Lab instructor also attended, and we arranged a tour of the Energy Lab at Carlsbad High School that afternoon.

On Thursday, May 29th, I attended a meeting with SIMCO HR Generalist Angela Carrejo and other team members from HR, Training, work units, and the United Steel Workers. Plans to



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develop an electrical apprenticeship for WIPP employees were discussed. It was agreed to use the NCCER curriculum and resources. USW has access to funding and other assistance.

The Scope of Work in the application submission for the DoE grant describes a project committee to address the Trades x Technologies Building and associated programs.

From the Scope of Work in the Grant Submission:

Project Plan Overview: *To ensure that the proposed project moves forward on schedule and with budget, SENMC's Board of Trustees will select key staff and community members to serve on a dedicated project committee. These core members will likely be drawn from the current project planning committee associated with the building of the new facility and the design phase of this program, which includes local government, education, and industry representatives, including WIPP. The new core committee will continue to engage in planning, fact-finding, and partnership building. However, the initial assessment phase has focused on three immediate capacity gaps that SENMC must address in order to launch these programs quickly and efficiently: 1) available space; 2) project staff and instructors; and 3) curricula and equipment.*

It has been requested by the CBFO Program Manager that this committee be formed as provided for in the application documents. A list of the members of the Design Committee can be provided if needed to assist in the process.



Employee Count

**Includes Full-Time, Part-Time, Temporary and Student*

New Hires

Name
Aslani, Mahmoud
Chandler, Jonathan
Galindo, Emily
Kuester, Casey
Quintana, Maria
Olivas, Alyssa
Xiang, Weirong

Total: 268

Job Title
Temporary Lab Coordinator, Science and Engineering
Director of Workforce Partnerships
Temporary hire, Human Resources
Temporary hire, Workforce
Community Education Manager
Financial Aid Advisor
Student hire, Community Education

Total: 7

Departures

Name
Click, Jon
Dodson, Teri
Garica, Juanita
Rayroux, Audrie
West, Sarah

Job Title
Facilities Technician
Adjunct, Allied Health
Vice President of Student Affairs
Assistant Professor, Nursing
Temporary hire, LAC

Total: 5

Currently in Interview Process

Job Title

Total: 0

Current Vacancies

<u>Job Title</u>	<u>Faculty:</u>
Adjunct, CNA	
Adjunct, EMT	
Adjunct, Surgical Technology	
Instructor or Assistant Professor, Allied Health	
Instructor or Assistant Professor, Electrical Technology	
Instructor or Assistant Professor, Oil & Gas	
Instructor or Assistant Professor, Radiography	
Total: 7	
	<u>Staff:</u>
Facilities Technician	
Library Assistant	
MSHA Trainer	
Temporary Lab Coordinator, Fire & EMT	
Total: 4	