



Southeast New Mexico College  
President's Office  
1500 University Drive  
Carlsbad, NM 88220  
(575) 234-9200, Fax: (575) 885-4951

**AGENDA**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SOUTHEAST NEW MEXICO COLLEGE**  
**MONDAY, FEBRUARY 9, 2026 AT 6:00 PM**  
**SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE**  
**CARLSBAD, NEW MEXICO 88220**

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

**AGENDA ITEMS**

- |  |                    |
|--|--------------------|
| 1. CALL TO ORDER   | BOARD CHAIR BOWMAN |
| 2. PLEDGE OF ALLEGIANCE  | ALL                |
| 3. ESTABLISH QUORUM  | ROLL CALL          |
| 4. APPROVE AGENDA  | ACTION ITEM        |
| 5. APPROVAL OF MINUTES FROM 1/12/2026 (Special & Regular)  | ACTION ITEM        |
| 6. PUBLIC COMMENTS   |                    |
| Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting. |                    |
| 7. STUDENT GOVERNMENT REPRESENTATIVE   | DISCUSSION         |
| 8. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN   | DISCUSSION         |
| 9. SENMC UPDATES -DR. KEVIN BEARDMORE  |                    |
| A) UPDATE ON 2025-2030 STRATEGIC PLAN ( <i>attachment</i> )  | DISCUSSION         |
| 10. OLD BUSINESS   |                    |
| A) NONE  | DISCUSSION/ACTION  |
| 11. NEW BUSINESS   |                    |
| A) TUITION AND FEES - DR. K BEARDMORE  | DISCUSSION/ACTION  |
| B) RESOLUTION FOR THE DISPOSAL OF SURPLUS<br>PROPERTY – CAROLYN KASDORF  | DISCUSSION/ACTION  |
| C) MONTHLY FINANCIAL REPORT – CAROLYN KASDORF  | DISCUSSION         |
| D) QUARTERLY FINANCIAL REPORT – CAROLYN KASDORF  | DISCUSSION/ACTION  |
| 12. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS   |                    |
| A) DR. EFFROSYNI "FROSSO" SEITARIDOU, VP-ACADEMIC AFFAIRS  |                    |
| B) CAROLYN KASDORF, INTERIM VP-BUSINESS & FINANCE  |                    |
| C) DIANA CAMPOS, DEAN OF STUDENT AFFAIRS   |                    |
| D) CHRIS SPAULDING, INTERIM VP-WORKFORCE DEVELOPMENT &<br>COMMUNITY ENGAGEMENT   |                    |
| E) TYMON MATTOSZKO, CHIEF INFORMATION OFFICER (CIO)  | DISCUSSION         |
| 13. HR DIRECTOR'S UPDATE-STEVEN GONZALES ( <i>attachment</i> )   | DISCUSSION         |

- |  |                    |
|--|--------------------|
| 14. EMPLOYEE REPRESENTATIVE COMMENTS ( <b>OPTIONAL</b> )           |                    |
| A) FACULTY   |                    |
| B) ADMINISTRATIVE STAFF  |                    |
| C) CLASSIFIED STAFF  | DISCUSSION         |
| 15. CLOSED SESSION:  | ROLL CALL/ACTION   |
| A) DISCUSSION OF AUDIT REPORT PER § 12-6-5 OF THE AUDIT ACT        |                    |
| B) DISCUSSION OF LIMITED PERSONNEL MATTERS PURSUANT TO             |                    |
| NMSA 1978 §10-15-1 (H) (7) – LITIGATION                            |                    |
| Case 2:25-cv-00351-DLM-GBW   |                    |
| JASON SANCHEZ (Plaintiff), vs. SOUTHEAST NEW MEXICO COLLEGE,       |                    |
| MARK CAGE, WILLIAM MURRILL, TIFFANY FRINTZ, SARAH BOWMAN,          |                    |
| AND NED ELKINS, Defendants   |                    |
| No action will be taken in Closed Session.                         |                    |
| 16. RECONVENE OPEN SESSION   | ROLL CALL/ACTION   |
| 17. BOARD COMMENTS   |                    |
| 18. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING ( <b>3-9-2026</b> ) | BOARD CHAIR BOWMAN |
| 19. ADJOURNMENT  | BOARD CHAIR BOWMAN |

Board Packet should be available to the public upon request through Andrea Dodson at [adodson@senmc.edu](mailto:adodson@senmc.edu) or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Southeast New Mexico College in Carlsbad, New Mexico at 575-234-9200 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of Southeast New Mexico College if a summary or other type of accessible format is needed.

## BOARD OF TRUSTEES MEETING MINUTES

Date: 1/12/26

Time: 5:45 pm

Session Location: SENMC RM 153

Board Members present:

- ☒ Chair, Sarah Bowman
- ☒ Member, Lee White
- ☒ Member, Mark Cage

Type of Meeting:

☐ Regular ☐ Work

☒ Special

☐ Secretary, (vacant)

☒ Member, Ned Elkins

Board Member(s) absent:

1) **Call to Order**

**Time: 5:48 pm**

2) **Establish Quorum – Roll Call**

3) **Approve Agenda**

Motion: **Mark Cage**

Second: **Ned Elkins**

Nays: 0

Abstain: 0

**Elkins, Cage, and Bowman** voted to approve the agenda as presented.

4) **New Business**

**A) Swear in Newly Elected and Re-elected Trustees**

Re-elected Trustee Dr. Ned Z. Elkins, representing District 5 and newly elected Trustee Mr. Lee White, representing District 2, took the oath of office and were sworn in.

**B) Elect a Board Secretary: Board Chair Mrs. Sarah Bowman**

Trustee White nominated Ned Elkins for the office of Secretary of the Board of Trustees for two years. Mark Cage seconded the motion and the trustees unanimously voted in favor of Ned Elkins as Board Secretary.

5) **Adjournment** – The meeting adjourned at 5:52 pm.

**Approved**

\_\_\_\_\_  
Ned Elkins, Secretary

\_\_\_\_\_  
Date

## BOARD OF TRUSTEES MEETING MINUTES

Date: 1/12/26

Time: 6:00 pm

Session Location: SENMC RM 153

Board Members present:

- ☒ Chair, Sarah Bowman
- ☒ Member, Lee White
- ☒ Member, Mark Cage

Type of Meeting:

☒ Regular ☐ Work  
☐ Special

☒ Secretary, Ned Elkins  
☐ Member, vacant

Board Member(s) absent:

1) **Call to Order**

2) **Pledge of Allegiance**

3) **Establish Quorum – Roll Call**

4) **Approve Agenda**

Motion: **Mark Cage**

Second: **Lee White**

Nays: **0**

Abstain: **0**

**Elkins, Cage, White, and Bowman** voted to approve the agenda as presented.

5) **Approval of minutes from the previous meeting – 12/8/2025**

Motion: **Mark Cage**

Second: **Lee White**

Nays: **0**

Abstain: **0**

**Elkins, Cage, White, and Bowman** voted to approve the minutes.

6) **Public Comments:** None

7) **Student Government Representative:** None

8) **General Counsel:** – Lane Martin (via Zoom) had nothing specific to discuss. He said he continues to review various contracts related to the college.

9) **SENMC general status report: Dr. Kevin Beardmore**

**Report on 2025-2030 Strategic Plan – Goal 1 (Serve More Students)** Attended the Porter House Radiation Control Training Graduation Ceremony on December 12; and the Governor's Child Care Summit, in Santa Fe on December 17; **Goal 2 (Welcome and Engage the Community)** attended the Legislative Finance Committee Higher Education hearings in Santa Fe, December 10; attended Development and Donuts, sponsored by the Carlsbad Department of Development and the Carlsbad Chamber of Commerce Government Affairs Council on December 11; met with Chevron and the SENMC Workforce Development team on December 15; facilitated the SENMC Foundation Board meeting on January 6; participated in the Educational Partnership of the Permian Basin + Eddy County Collaborative Discussion, January 6; attended Carlsbad Rotary, January 7; participated as a member of the Carlsbad Department of Development Strategic Planning Committee, January 7; attended the Carlsbad Department of Development Board meeting and the Carlsbad Department of Development Strategic Planning meeting on January 8; **Goal 3 (Increase Learning and Efficiency)** published latest newspaper/website article: "Tomschoolery and such," December 16; met with the college's auditors from Jaramillo Accounting Group visiting campus on December 3; and **Goal 4 (Promote Success for All)** on doctor's orders, cancelled the campus forum that had been scheduled for January 5.

Dr. Beardmore's update also included a list of completed 2025-2030 Strategic Plan items (15 of 126). He then reviewed the strategic plan task list showing all the tasks included in 2025-2026 and their progress toward completion.

10) Old Business: None

11) New Business

- A) **Update Capital Projects list: Dr. K Beardmore** – The first page of the list included previously approved projects with highlights and strikethroughs on finished projects or information that has changed. The second page shows changes in gray highlights and reflects things that are true today. Most of the updates are date changes for better accuracy. Dr. Beardmore would like the Board to approve this Capital Projects list so he can present it at the summer hearings.

Motion: **Mark Cage** Second: **Ned Elkins** Nay: **0** Abstain: **0**

**Cage, Elkins, White, and Bowman** voted in favor of approving the updated Capital Projects list.

- B) **Approve AAS-Environmental Management Technician: Dr. E Seitaridou, VPAA** – Dr. Beardmore provided information about New Mexico Administrative Code (NMAC 5.5.6.13) that states an institution must get approval from its governing board before submitting a code request for a program Classification of Instructional Programs (CIP) code. He asked the Trustees if they would rather review these new programs and provide approval before or after the New Mexico Higher Education Department (NMHED) made its determination. Chair Bowman said she sees the value of waiting until after NMHED acts so as not to duplicate efforts (in case NMHED recommends changes). Dr. Frosso then presented the letter from the New Mexico Higher Education Department with its approval of a proposed Associate of Applied Science-Environmental Management Technician degree program and a copy of the program's curriculum.

Motion: **Ned Elkins** Second: **Lee White** Nay: **0** Abstain: **0**

**Cage, Elkins, White, and Bowman** voted unanimously in favor of the motion to approve this program.

- C) **Approve AAS-Radiation Protection Technology: Dr. E Seitaridou, VPAA** – Dr. Frosso previewed the letter from NMHED and the program curriculum for the AAS-Radiation Protection Technology. Dr. Elkins asked what this degree will provide that certification does not. Chris Spaulding, Interim Vice President-Workforce Development and Community Engagement, explained that a certificate allows the student to get a job while the AAS creates management opportunities.

Motion: **Lee White** Second: **Ned Elkins** Nay: **0** Abstain: **0**

**Cage, Elkins, White, and Bowman** voted unanimously in favor of the motion to approve this program.

- D) **Approve AAS-Public Safety Technician: Dr. E Seitaridou, VPAA** - the final program that needs approval from the Trustees is an AAS-Public Safety Technician. The letter from NMHED and a copy of the program curriculum were available for the Trustees to review.

Motion: **Lee White** Second: **Mark Cage** Nay: **0** Abstain: **0**

**Cage, Elkins, White, and Bowman** voted unanimously in favor of the motion to approve this program.

- E) **Monthly Financial Report: Carolyn Kasdorf** – Carolyn Kasdorf presented financial reports for the period ending November 30, 2025. Per this report SENMC is projecting an additional \$9,583,542 in revenue and \$2,874,405 in expenses (a difference of \$6,709,136) and will be processing budget adjustments to the New Mexico Higher Education Department to account for these projections. When asked about the reasons for the variance Ms. Kasdorf explained they can be attributed to local taxes and interest earnings and adjustments made for expenditures for travel and supplies that either fall below (travel) or exceed (supplies) initial projections.

**12) Executive administration staff reports or comments - Representatives reported on the following:**

- A) **Dr. Effrosyni “Frosso” Seitaridou, VP of Academic Affairs:** Twenty-eight students from Artesia Fire Department (AFD), Carlsbad Fire Department (CFD), and the community courses as well as two paramedic students are now testing for the National Registry of EMTs. Twenty-two cadets from AFD, CFD, and Eddy County Fire & Rescue (ECFR) are in FIRE classes studying Firefighter I skills and Hazardous Materials. Firefighter I skills are the first of two different National Fire Protection Agency requirements. Near the end of the semester the cadets will receive instruction in Firefighter II skills. The faculty at SENMC have done extensive work addressing the Higher Learning Commission’s (HLC’s) concerns on assessment of student learning. Program coordinators have reviewed all the academic programs. They have revised student learning outcomes, created curricular maps, and established pathways that allow timely and successful progress through each degree. Annual assessments were completed for all programs with enrolled students.

Professor Zane Biebelle, Program Coordinator for the General Studies program, became the lead of the General Education Task Force in fall 2025. Joining her on the task force are Dr. David McIntosh, Dr. Eduardo Chappa, Dr. Yiqun (Bobby) Huang, and Ms. Alexis Clements. The Task Force will present its recommendations for reinvigorating General Education programming and assessment to the Assessment Committee this semester.

Faculty and staff have also established a framework for SENMC’s cocurricular program. This academic year will be the first year this program will be assessed, meeting HLC’s requirements for cocurricular programs.

The Higher Learning Commission’s Standard Pathway Mid-Cycle Review visit for SENMC is scheduled for February 28-29, 2028.

- B) **Carolyn Kasdorf, Interim VP-Business and Finance:** Ms. Kasdorf reported that the FY24 audit is projected to be finalized on January 31. Her plan is to present it to the Board of Trustees at the February meeting. She hopes to have the FY25 audit by June 30.

The Business office staff have continued collections efforts and to date have collected approximately \$56,000.

- C) **Diana Campos, Dean of Student Affairs:** Ms. Campos distributed an enrollment report to the trustees. The current headcount is 1,192 versus 1,074 at this time last year. There are 130 Early College High School students and 511 Full-Time Equivalent (FTE) students.

Financial Aid is processing files for spring 2026. Ms. Campos added there are lots of changes coming to financial aid, including Workforce Pell.

- D) **Chris Spaulding, Interim VP of Workforce Development and Community Engagement:** The Workforce Training catalog for spring has been distributed and has already generated a lot of inquiries. They have graduated a second RCT class and successfully presented a newly created 8-hour refresher MSHA Training to DOE. Mr. Spaulding thanked Workforce employees Oz Espinoza and Oscar Colorado for their work on this presentation.

In Work-Based Learning they are pursuing options for apprenticeships partnerships for multiple programs (starting with electrical) and working on creating a detailed curriculum for the Nondestructive Testing program. Lee White asked about running a back-up plan concurrent with the partnership discussions.

The Workforce Safety Department has completed American Heart Association First Aid/CPR classes, including Train the Trainer, so they can provide AHA certification. They have already booked First Aid/CPR classes to the National Parks Service for its entire staff.

Workforce Partnerships have finalized the MOU with the homeschool program and they are already using the JSS facility. Workforce drone soccer kits have arrived. The staff are learning the

construction and usage of the drones and will then distribute the kits and work with the partnering schools to develop tournament plans. Hattie Kimball is going to assist with the drone soccer league. The Adult Education department has hired Joe Enriguez as a full-time Student Support Assistant. They are currently enrolling students for the spring 2026 semester.

- E) **Tymon Mattoszek, CIO:** Technology Services & Solutions (TSS) is currently implementing course evaluation software, the One Application (a single application for everything), and a new payment system. They are coordinating with Facilities on new construction projects. The broken audio gear in the control room (in Room 153) is being replaced.

- 13) **HR Report: Dr. K Beardmore for Steven Gonzales, HR Director:** The employee count for SENMC as of January 5 is 288 employees. This includes full-time, part-time, temporary, and student employees. Dr. Beardmore introduced new employees Oscar Colorado, MSHA Trainer, Mireya Hernandez, Workforce Training Assistant, Lisabeth (Hattie) Kimball, Workforce Partnership Coordinator, and Delicia Pineda-Vlosich, Student Accessibility and Health Coordinator. There are currently ten faculty and five staff vacancies. January 2026's Employee of the Month is Robert Lactoen, Senior Custodial Worker.

14) **Employee representative comments (optional)**

- A) **Faculty:** No report.  
B) **Administrative Staff:** No report  
C) **Classified Staff:** No report

- 15) **Convene Closed session:** By unanimous roll call vote taken at 7:10 pm the Trustees, accompanied by Dr. Kevin Beardmore and Dr. E. "Frosso" Seitaridou went into closed session to review applications for promotion and tenure.

Motion: **Mark Cage**      Second: **Ned Elkins**      Nay: **0**      Abstain: **0**

- 16) **Reconvene Open session:** The Trustees took a roll call vote and unanimously voted to reconvene the open session at 7:34 pm. Board Chair Sarah Bowman stated that the only business conducted in the closed session was review of the promotion and tenure applications.

Motion: **Lee White**      Second: **Mark Cage**      Nay: **0**      Abstain: **0**

- 17) **Board comments:** Lee White said he is grateful to have the opportunity to serve on this Board and appreciates the camaraderie that is present. He thanked Dr. Beardmore and his staff for the hard work they are putting in for the community. Sarah Bowman welcomed Lee to the team and said she is looking forward to working with him. Ned Elkins said they need Lee to help enlighten them about how to bring southeast Eddy County into the college.

18) **Announcement of the next regular board meeting:**

**Date:** February 9, 2026    **Time:** 6:00 pm    **Place:** SEPMC Room 153

- 19) **Adjournment** – The meeting adjourned at 7:38 pm.

**Approved**

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Dr. Ned Elkins, Secretary

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Date

Student Government Spirit Week was changed to February 2 – 6<sup>th</sup> due to remote/snow days



**SENMC STUDENT GOVERNMENT**

# **SPIRIT WEEK**

**FEB 2** **Merch Monday!**  
Wear your favorite SENMC shirt and enjoy Monday Munchies from 2 PM-3 PM in Room 102.

**FEB 3** **Tuesday Twin Day & Tamales with Tutors**  
Double the fun and style! Pair up with a friend and coordinate outfits. Enjoy Tamales with Tutors from 12 PM-1 PM in the LAC.

**FEB 4** **Wake up Wednesday**  
Wear your favorite pajamas and enjoy hot cocoa and Muffins from 9 AM-10 AM in Room 102.

**FEB 5** **Throwback Thursday**  
Dress as your favorite decade and enjoy pizza from 2:30 PM-3:30 PM in Room 102.

**SENMC**  
Southeast New Mexico College

The poster features a cartoon mascot of a tan cat with a wide, toothy grin, wearing a white t-shirt with a red 'S' and blue pants. The mascot is pointing towards the event details. The background is a gradient of blue and grey.



## **SENMC STRATEGIC PLAN (2025-2030)**

Updates for February 2026 in blue

### **Goal 1: Serve More Students**

Met, along with Dr. Mickey Best, with Dianne Joop of Carlsbad HS about the potential for a Theatre partnership, January 21  
Met, along with Jerry Brian, with the CEO and representatives of Sunvapor about the next step in our partnership, January 20  
Met, along with Gary Martinez, with Jaynes Corporation and Nine Degrees for the Trades x Technologies Building update, January 22  
Met with Nine Degrees Architecture to review updated plans for the Main Building Renovation, January 22  
Visited the Performing Arts Center at Carlsbad HS as we consider it for Commencement events, February 4

### **Goal 2: Welcome and Engage the Community**

Participated in the Carlsbad Department of Development Bylaws Committee, January 12  
Attended the ExxonMobil Personnel Safety Management System University Ribbon Cutting and Facility Tour at Big Eddy Yard, January 16  
Attended the Dr. Martin Luther King Scholarship Banquet, January 16  
Attended the Carlsbad Rev. Martin Luther King Jr. Service at Word of Life Church, January 18  
Marched in the Carlsbad Rev. Martin Luther King Jr. Day event and attended the post-march presentation in the Cavern Theatre, January 19  
Attended Carlsbad Rotary, January 21 and February 4  
Attended (virtually) the New Mexico Higher Education Secretary's Legislative Update, January 21  
Attended the House Appropriations and Finance Committee Higher Education hearing in Santa Fe, January 27  
Attended the Eddy County Legislative Reception in Santa Fe, January 27  
Attended the US Department of Energy & WIPP Legislative Breakfast in Santa Fe, January 28  
Attended the New Mexico Oil & Gas Legislative Reception in Santa Fe, January 28  
Attended the Senate Finance Committee Higher Education hearing in Santa Fe, January 29  
Attended the Carlsbad Department of Development Bylaws Q&A Open House Lunch, February 3  
Attended the Carlsbad Department of Development Board meeting and Bylaws Q&A Open House, February 5  
Volunteered at Rotary's Pancake Day, February 7  
Visited the US Department of Energy Science Bowl, hosted at SENMC, February 7

### **Goal 3: Increase Learning and Efficiency**

Published my latest newspaper/website article: "Be a Secret Agent," January 13  
Held a Campus Forum, February 2

### **Goal 4: Promote Success for All**

Presented certificates and medallions to the three SENMC members of the 2026 New Mexico Phi Theta Kappa All State Team (out of a total of 37 members):

- Colette Christian
- Sammy Lopez
- Kiely D. Medina

In the Roundhouse, January 28  
Attended the Peer Mentor and Faculty Meet and Greet, February 5

**Southeast New Mexico College**  
**Tuition and fees for 2026-2027**

Tuition and fees for 2025-2026

Full-Time Flat Rates (12 to 18 Credits*)			
	Tuition	Required Fees	Total
Carlsbad Resident	\$492.00	\$156.00	\$648.00
New Mexico Resident	\$888.00	\$156.00	\$1,044.00
Out of State**	\$1,044.00	\$156.00	\$1,200.00

Part-Time Rates (1 to 11 Credits)			
	Tuition	Required Fees	Total
Carlsbad Resident	\$41.00	\$13.00	\$54.00
New Mexico Resident	\$74.00	\$13.00	\$87.00
Out of State**	\$87.00	\$13.00	\$100.00

\*Students approved to take more than 18 credit hours will be charged for each additional credit hour.

\*\*Out-of-state students will pay New Mexico resident rates when they are part-time students enrolled for no more than six credit hours in a semester.

**Option 1**

No change. This would be consistent with the 2025-2030 Strategic Plan Action Step 2.12 “Hold tuition flat and eliminate unnecessary course fees.”

**Option 2**

Increase tuition by 3% (\$2/credit hour for Carlsbad residents, \$3/credit hour for New Mexico Residents and Out of State students). This is the maximum allowable without reductions to the amount of Opportunity Scholarship funding available to SENMC under the current New Mexico Legislative Finance Committee recommendation that was approved by the House Appropriations and Finance Committee and the Senate Finance Committee on January 27 and 29, respectively. Based on current year enrollment, a 3% increase would generate approximately \$29,000 - \$31,000 in additional funding.



Southeast New Mexico College  
Business and Finance  
Office of the Vice President  
SENM 1500 University Dr  
Carlsbad, NM 88220

Date February 9, 2026  
To Board of Trustees  
From Carolyn Kasdorf, Interim VP of Business & Finance  
Via Kevin Beardmore, President

Subject; Disposition of Property

#### Summary Status

Currently, the Property Disposition Committee is required to submit to the Board of Trustees to dispose of obsolete, worn-out, and excess property.

Approval is being requested to dispose of the property on the attached list. The list consists of items with the following characteristics:

- The current resale value of the property items is \$30,000 or less. (SB 274)
- The Property item is worn-out, unusable, or obsolete, or is no longer economical or safe for continued use.

The property will not be disposed of in less than thirty (30) days after the State Auditor's office and Higher Education Department have been notified.

Every property item recommended for disposal with a current resale value of over \$30,000 must:

Have prior approval from the Board of Trustees.

#### Action Requested

Approval to dispose of obsolete, worn-out, and excess property without Board of Trustees approval, subject to the above provision.

SOUTHEAST NEW MEXICO COLLEGE  
Board of Trustees  
RESOLUTION NO. 2026-001

RESOLUTION OF INTENT TO DISPOSE OF SURPLUS PROPERTY

WHEREAS as required by section 13-6-1 NMSA 1978, the Board of Trustees of Southeast New Mexico College has appointed a Property Disposition Oversight Committee to approve and oversee the disposition of items of obsolete, worn-out, or unusable tangible personal property; and

WHEREAS, this committee has recommended the disposition of various equipment, vehicles, etc., as authorized in Section 13-6-1 NMSA 1978 and the deletion of these items from the Community college inventory:

THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES SOUTHEAST NEW MEXICO COLLEGE:

1. Authorizes the Administration to dispose of and delete from the Community college inventory items including Various vehicles, Copiers, TVs, iMacs displays, Laptops, Welding Machines on the attached inventory Disposition.
2. This action shall not be taken until at least thirty (30) days' notice is given to the State Auditor and Higher Education Department as required in Section 13-6-1 NMSA 1978; and

BE IT FURTHER RESOLVED that a copy of this resolution shall become a permanent part of the official minutes of the Board of Trustees and shall be maintained as a public record subject to the Inspection of Public Records Act (Chapter 14, Article 2 NMSA 1978)

ADOPTED AND APPROVED on this 9<sup>th</sup> day of February, 2026.  
Southeast New Mexico College Board of Trustees

Sarah Bowman, Chair  
Ned Elkins, Secretary  
Mark Cage, Member  
Lee White, Member

TAG #	ADDITIONAL INFORMATION	PRODUCT & PARTS #	DESC.
U4283+D1	B3VDWZ1	Latitude E6540	Laptop
U438101	Surface Pro		
	J74HZW1	Latitude E6540	Laptop
U428380		Latitude E6540	Laptop
U438136	32VLLC2	Latitude E6540	Laptop
U438350	8683NH2	Latitude 5580	Laptop
U425246	77TPWL1	Latitude E5520	Laptop
U438168	GBHQ3C2	Latitude 3560	Laptop
U426972	DB51ZN1	Latitude E6320	Laptop
U428292	6YXDWZ1	Latitude E6540	Laptop
U428310		Latitude E6540	Laptop
U428307	5WRDWZ1	Latitude E6540	Laptop
U428291	D3NDWZ1	Latitude E6540	Laptop
U438247	5X7NWF2	Latitude E5570	Laptop
U428311	G0PDWZ1	Latitude E6540	Laptop
U438346	5QP9NH2	Latitude 5580	Laptop
U438347	8383NH2	Latitude 5580	Laptop
U438351	1483NH2	Latitude 5580	Laptop
U428306	GKWDWZ1	Latitude E6540	Laptop
	DF0MLC2	Latitude E65640	Laptop
	8G0MLC2	Latitude E6540	Laptop
U425251	77TRWL1	Latitude 5520	Laptop
U438244	BW7NWF2	Latitude E5570	Laptop
U438103	54NXH72	Latitude E5550	Laptop
U428383	DR12P32	Latitude E5540	Laptop
U443187	BQCP1Z2	Precision 5530	Laptop
U428390	G112P32	Latitude E5540	Laptop
U428379	DG12P32	Latitude E5540	Laptop
U438257	5TPMWF2	Latitude E5570	Laptop
U438256	JTPMWF2	Latitude E5570	Laptop
U428347	B712P32	Latitude E5540	Laptop
U438162	3BHQ3C2	Latitude 3560	Laptop

U428385	HS12P32	Latitude E5540	Laptop
	BYPMWF2	Latitude E5570	Laptop
U428382	7D12P32	Latitude E5540	Laptop
U428387	B112P32	Latitude E5540	Laptop
U438360	C7G33M2	Latitude 5580	Laptop
U438245	7W7NWF2	Latitude E5570	Laptop
U438250	5W7NWF2	Latitude E5570	Laptop
U438246	6X7NWF2	Latitude E5570	Laptop
U438248	9W7NWF2	Latitude E5570	Laptop
U438253	JW7NWF2	Latitude E5570	Laptop
U438355	2683NH2	Latitude 5580	Laptop
U438342	B9FBNH2	Latitude 5580	Laptop
U438348	GHP9NH2	Latitude 5580	Laptop
U428312	G5SDWZ1	Latitude E6540	Laptop
U425250	77SVWL1	Latitude 5520	Laptop
U438255	BX7NWF2	Latitude E5570 Laptop	
U443273	955Z433	Percision 7540	Laptop
U428372	4B12P32	Latitude E5540	Laptop
U428378	5912P32	Latitude E5540	Laptop
U421981	1P782M1	Latitude E6510	Laptop
U428395	5412P32	Latitude E5540	Laptop
U425183		Latitude E5510	Laptop
U438345	8883NH2	Latitude 5580	Laptop
U428407	27DN262	Latitude E5550	Latitude
U428132	40RC4X1	Latitude E6530	Laptop
U428392	2S12P32	Latitude E5540	Laptop
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U428299	7RH1XZ1	Latitude E6540	Laptop
	CNU0450YC8		Laptop
U438258	7DJMWF2	Latitude E5570	Laptop
U408946		40488810 E-475M	Laptop
U428371	1312P31	Latitude E5540	Laptop
U428375	CK12P32	Latitude E5540	Laptop

U428381	8612P32	Latitude E5540	Laptop
U428396	9912P32	Latitude E5540	Laptop
U438169	9BHQ3C2	Latitude 3560	Laptop
U438160	1CHQ3C2	Latitude 3560	Laptop
U438349	H883NH2	Latitude 5580	Laptop
U438153	3CHQ3C2	Latitude 3560	Laptop
U438167	5CHQ3C2	Latitude 3560	Laptop
U438343	3583NH2	Latitude 5580	Laptop
U428369	6012P32	Latitude E5540	Laptop
U428394	GG12P32	Latitude E5540	Laptop
U438344	6183NH2	Latitude 5580	Laptop
U438243	GWPMWF2	Latitude E5570	Laptop
U428393	9L12P32	Latitude E5540	Laptop
U428304	G7QDWZ1	Latitude E6540	Laptop
U428303	3SM1XZ1	Latitude E6540	Laptop
U428286	GRN1XZ1	Latitude E6540	Laptop
U428370	9N12P32	Latitude E5540	Laptop
U428318	BGYDWZ1	Latitude E6540	Laptop
U428289	FXT1XZ1	Latitude E6540	Laptop
U428287	CWM1XZ1	Latitude E6540	Laptop
U428391	DV12P32	Latitude E5540	Laptop
U426935	789TWL1	Latitude E5520	Laptop
U428376	F912P32	Latitude E5540	Laptop
U428397	CZ02P32	Latitude E5540	Laptop
U428300	D1VDWZ1	Latitude E6540	Laptop
U428298	79XDWZ1	Latitude E6540	Laptop
U443311	8HR1043	Latitude 5500	Laptop
U428296	H03FWZ1	Latitude E6540	Laptop
U428384	8V12P32	Latitude E5540	Laptop
U417211	4SZ96K1		Laptop
U428373	1212P32	Latitude E5540	Laptop
U428209	G7XDWZ1	Latitude E6540	Laptop
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U428389	7F12P32	Latitude E5540	Laptop
U438161	3BHQ3C2	Latitude 3560	Laptop
U428288	BTQDWZ1	Latitude E6540	Laptop
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U00105	C5BCGT3	Precision 3650	PC
U443134	C0DZ0T2	OptiPlex 9020	PC
	D8K7RP2	OptiPlex 3050	PC
	1YPDHQ2	OptiPlex 3050	PC
U455089	3RJG3L3	OptiPlex 3090	PC
	2V5TY24	OptiPlex	PC
U455025	JBB2FF3	Precision 3650	PC
	BKJB31500292	IN124ST	Projector
U427014		NP-P420X	Projector
U417227			Recorder
U443204	B0F7Z23	Precision 3650	PC
U425120	BEKB02600244	IN3114	Projector
U427015		NP-P420X	Projector
U438227	1QRYMD2	Dell Precision Tower 5810	PC
U455060	2101184639D		Hover Cam
U455061	21010351C1C		Hover Cam
U443323	200300156A165		Hover Cam
U455071	210112193F8		Hover Cam
U443314	2003001992059		Hover Cam
U443317	2003001985B40		Hover Cam
Lost Tag	210802303203		Hover Cam
U455067	2101187E82C		Hover Cam
U455065	21011405A6F		Hover Cam
Lost Tag	210804696BEF		Hover Cam
U455059	21011866627		Hover Cam



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**Southeast New Mexico College**  
**Business Office Reports**  
**February 9, 2026**

- Business Office Report Narrative
- Business Office Report - Budget to Actual Comparison
- Balance Sheet as of 12/31/2025
- Income Statement as of 12/31/2025

**SOUTHEAST NEW MEXICO COLLEGE  
VICE PRESIDENT FOR BUSINESS SERVICES  
MEMORANDUM**

**Date:** February 9, 2026

**To:** SENMC Board of Trustees

**From:** Carolyn Kasdorf, Interim Vice President for Business and Finance

**Subject:** Business Office Budget Report for the month ending December 31, 2025

**Statement of Revenue and Expenditures**

The statement of Revenue and Expenditures provides the Board of Trustees with a monthly snapshot in time as of 12/31/2025. This allows the Board the opportunity to track how the College's budget to actuals is performing. It also allows Management a view to adjust for areas where budget may need to be increased, decreased, or adjusted accordingly.

Per this report SENMC is projecting an additional \$9,583,542 in revenue and \$3,347,593 in expenses for a difference of \$6,235,949. SENMC will be processing budget adjustments to New Mexico Higher Education Department to account for these projections.

**Balance Sheet**

Please note that the balance sheet has an additional fiscal period added – FY23 (July 1, 2022 – June 30, 2023) in addition to the three fiscal periods – FY24 (July 1, 2023 – June 30, 2024), FY25 (July 1, 2024 – June 30, 2025), and FY26 (July 1, 2025 – June 30, 2026). The purpose of this is our need to restate the FY23 audit to provide a complete picture of what our financial position was at that point in time.

As of December 31, 2025, our net position is projected at \$189,928,744.35 an increase of \$20,680,530.56 from an unaudited FY23 and FY24 balance combined. Cash has increased from \$135,302,447.99 in FY24 to \$156,268,201.20 in FY26 – an increase of \$20,965,753.21.

**Income Statement**

The income statement provides a snapshot of revenue and expenses. Please keep in mind that the unaudited balance as of 6/30/23, 6/30/24 and 6/30/25 is for the entire fiscal year. Whereas the unaudited balance as of 12/31/2025 is only for that specific point in time.

**SOUTHEAST NEW MEXICO COLLEGE**  
**FOR THE SIX MONTHS ENDED DECEMBER 31, 2025**

	Year-To-Date		Projected Full Year			
	Proportional Budget	Actual	Beginning Budget	Revised Budget	Projection	Variance
<b>Revenues</b>						
Tuition and Fees	\$ 333,299	\$ 308,661	\$ 680,202	\$ 680,202	\$ 642,421	(37,781)
State Appropriations	\$ 2,335,280	\$ 2,546,893	\$ 5,838,200	\$ 5,838,200	\$ 5,838,200	-
Local Taxes	\$ 15,050,000	\$ 14,891,838	\$ 35,000,000	\$ 35,000,000	\$ 43,805,000	8,805,000
Other Source Revenue	\$ 1,044	\$ 105,000	\$ 1,800	\$ 1,800	\$ 166,242	164,442
Interest	\$ 360,000	\$ 550,501	\$ 750,000	\$ 750,000	\$ 2,000,000	1,250,000
Auxiliary - Bookstore	\$ 180,163	\$ 157,112	\$ 375,000	\$ 375,000	\$ 225,000	(150,000)
Auxiliary - Health Clinic	\$ 8,000	\$ 1,132	\$ 25,000	\$ 25,000	\$ 2,000	(23,000)
Grants	\$ 1,096,136	\$ 184,888	\$ 3,425,426	\$ 3,425,426	\$ 3,000,000	(425,426)
Transfers In	-	\$ 307	\$ -	\$ -	\$ 307	307
Total Revenues	\$ 19,363,922	\$ 18,746,331	\$ 46,095,628	\$ 46,095,628	\$ 55,679,170	\$ 9,583,542
<b>Expenditures</b>						
Faculty Salaries	\$ 2,272,956	\$ 1,806,682	\$ 4,731,054	\$ 4,731,054	\$ 3,613,364	1,117,690
Professional Salaries	\$ 2,499,315	\$ 2,576,678	\$ 5,202,210	\$ 5,202,210	\$ 5,153,356	48,854
Support Staff	\$ 1,410,016	\$ 1,470,662	\$ 2,934,883	\$ 2,934,883	\$ 2,941,324	(6,441)
Part Time Faculty Salaries	\$ 693,607	\$ 260,286	\$ 1,443,710	\$ 1,443,710	\$ 520,571	923,139
Student Salaries	\$ 119,638	\$ 146,119	\$ 249,020	\$ 249,020	\$ 292,237	(43,217)
Other Salaries	\$ 402,852	\$ 751,743	\$ 838,517	\$ 838,517	\$ 1,503,486	(664,969)
Fringes	\$ 3,178,075	\$ 2,478,443	\$ 6,615,017	\$ 6,615,017	\$ 4,956,887	1,658,130
Institutional Scholarships	\$ 348,314	\$ 2,484	\$ 725,000	\$ 725,000	\$ 725,000	-
Travel and Staff Development	\$ 335,834	\$ 120,831	\$ 699,024	\$ 699,024	\$ 699,024	-
Utilities	\$ -	\$ 89,741	\$ -	\$ -	\$ 179,481	(179,481)
Supplies and Expenses	\$ 2,540,906	\$ 4,944,595	\$ 5,288,779	\$ 5,288,779	\$ 9,889,191	(4,600,412)
Equipment	\$ 826,538	\$ 1,155,923	\$ 1,720,400	\$ 1,720,400	\$ 2,311,845	(591,445)
Construction	\$ -	\$ 504,720	\$ -	\$ -	\$ 1,009,440	(1,009,440)
Total Expenditures	\$ 14,628,051	\$ 16,308,906	\$ 30,447,614	\$ 30,447,614	\$ 33,795,207	(3,347,593)
Net Excess/(Deficit)	\$ 4,735,871	\$ 2,437,425	\$ 15,648,014	\$ 15,648,014	\$ 21,883,963	\$ 6,235,949

**SENM Balance Sheet**

Southeast New Mexico College

Report Date: 12/31/2025

**Balance Sheet****Current Assets**

Cash and Cash Equivalents		\$135,302,447.99	\$18,111,832.88	\$2,853,920.33	\$156,268,201.20
Short Term Investments					
Receivables (Net of Allowance for Doubtful Accounts)		134,849.81	164,155.04	31,587.64	\$330,592.49
A/R Other	596,546.99	11,204,110.67	(1,420,029.96)	(1,161,570.85)	\$9,219,056.85
Interest Receivable					
Prepaid Expenses		1,887,830.63			\$1,887,830.63

**Total Current Assets**

<b>596,546.99</b>	<b>148,529,239.10</b>	<b>16,855,957.96</b>	<b>1,723,937.12</b>	<b>167,705,681.17</b>
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**Noncurrent Assets**

Other Long Term Investments					
Inventories Bookstore		159,057.00			159,057.00
Capital Assets (Net of Accumulated Depreciation)	12,263,507.91	16,064,968.73		3,091.56	28,331,568.20
Construction In Progress		3,978,042.90		3,091,711.14	7,069,754.04
SBITA (Net of Accumulated Depreciation)	(910,638.00)	1,030,405.97			119,767.97

**Total Noncurrent Assets**

<b>11,352,869.91</b>	<b>21,232,474.60</b>		<b>3,094,802.70</b>	<b>35,680,147.21</b>
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**Total Assets**

<b>11,949,416.90</b>	<b>169,761,713.70</b>	<b>16,855,957.96</b>	<b>4,818,739.82</b>	<b>203,385,828.38</b>
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**Deferred Outflows**

Deferred Outflows - Pension Plan		13,649,375.00			13,649,375.00
Deferred Outflows - OPEB					

**Total Deferred Outflows**

<b>13,649,375.00</b>	<b>13,649,375.00</b>
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**Total Assets and Deferred Outflows**

<b>11,949,416.90</b>	<b>183,411,088.70</b>	<b>16,855,957.96</b>	<b>4,818,739.82</b>	<b>217,035,203.38</b>
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	2023	2024	2025	2026	Total
<b>Liabilities and Deferred Inflows</b>					
<b>Current Liabilities</b>					
Accounts Payable		1,549,465.37	(3,310,321.88)	(4,307,794.27)	(6,068,650.78)
Sales Tax Payable		345.52	5,868.62	4,301.90	10,516.04
Gift Certificates			(2,416.57)	5,137.19	2,720.62
Payroll Taxes Payable	115,557.77	8,820.43	650.88		125,029.08
Benefits Payable	211,002.47	98,472.15	3,715,397.74	1,909,825.57	5,934,697.93
Accrued Payroll		108,971.02			108,971.02
Payroll Clearing			(8,672.13)	536,178.31	527,506.18
Compensated Absences - Current		23,536.75			23,536.75
Financial Aid Payable			2,401,377.50	3,698.00	2,405,075.50
Institutional Funds					
Pension Liability					
Lease Liability (GASB 87)		65,980.00			65,980.00
Deferred Revenue	578,086.62	(155,611.36)	936.36	40,000.00	463,411.62
Deposits Payable					
<b>Total Current Liabilities</b>	<b>904,646.86</b>	<b>1,699,979.88</b>	<b>2,802,820.52</b>	<b>(1,808,653.30)</b>	<b>3,598,793.96</b>
Compensated Absences		367,210.95			367,210.95
SBITA Liability	(1,121,385.00)	1,179,881.12			58,496.12
Lease Liability (GASB 87)	186,113.62	(186,113.62)			
Pension Liability		19,834,907.00			19,834,907.00
OPEB Liability					
<b>Total Noncurrent Liabilities</b>	<b>(935,271.38)</b>	<b>21,195,885.45</b>			<b>20,260,614.07</b>
<b>Total Liabilities</b>	<b>(30,624.52)</b>	<b>22,895,865.33</b>	<b>2,802,820.52</b>	<b>(1,808,653.30)</b>	<b>23,859,408.03</b>
<b>Deferred Inflows of Resources</b>					
Deferred Inflows - Pension		3,247,051.00			3,247,051.00
Deferred Inflows - OPEB					
<b>Total Deferred Inflows of Resources</b>		<b>3,247,051.00</b>			<b>3,247,051.00</b>
Due to / Due From					
<b>Total Liabilities Including Due to / Due from</b>	<b>(30,624.52)</b>	<b>26,142,916.33</b>	<b>2,802,820.52</b>	<b>(1,808,653.30)</b>	<b>27,106,459.03</b>
<b>Net Position</b>	<b>11,980,041.42</b>	<b>157,268,172.37</b>	<b>14,053,137.44</b>	<b>6,627,393.12</b>	<b>189,928,744.35</b>

## Income Statement

### Operating Revenues

	2023	2024	2025	2026	Total
Tuition		475,745.15	519,479.60	260,417.00	1,255,641.75
Fees		104,432.28	92,349.80	73,015.45	269,797.53
Less: Discounts					
Less: Scholarship Allowance					
<b>Total Tuition &amp; Fees (Net of Discount)</b>		<b>580,177.43</b>	<b>611,829.40</b>	<b>333,432.45</b>	<b>1,525,439.28</b>
Federal Grants and Contracts	533,820.99	3,848,713.50	3,496,242.54	61,869.79	7,940,646.82
State Grants and Contracts	68,522.85	498,243.12	431,670.54	60,034.15	1,058,470.66
Non Government Grants & Contracts		288.00		17,019.80	17,307.80
Sales and Services of Educational Activities					
Auxiliary Enterprises		190,908.63	224,242.80	158,257.88	573,409.31
Other Operating Revenues	(578,086.62)	201,929.20	336,411.76	223,931.40	184,185.74
Transfers In			1,836,354.30		1,836,354.30

<b>Total Operating Revenues</b>	<b>24,257.22</b>	<b>5,320,259.88</b>	<b>6,936,751.34</b>	<b>854,545.47</b>	<b>13,135,813.91</b>
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### Expenditures

Instruction Faculty Salaries		3,613,981.18	3,902,025.53	2,066,967.54	9,582,974.25
Instruction Staff Salaries		903,591.17	1,471,128.81	910,974.14	3,285,694.12
Instruction Benefits	36,696.09	1,765,109.85	1,736,940.66	905,497.34	4,444,243.94
Instruction - Other		450,385.63	671,795.96	324,270.21	1,446,451.80
<b>Total Instruction Operating Expenses</b>	<b>36,696.09</b>	<b>6,733,067.83</b>	<b>7,781,890.96</b>	<b>4,207,709.23</b>	<b>18,759,364.11</b>

Public Service Salaries

Public Service Benefits

Public Service - Other

**Total Public Service Operating Expenses**

	2023	2024	2025	2026	Total
Academic Support Salaries		1,022,201.42	991,395.01	619,268.65	2,632,865.08
Academic Support Benefits	18,348.04	600,290.62	424,050.32	262,588.90	1,305,277.88
Academic Support - Other		104,744.80	123,147.54	142,971.36	370,863.70
<b>Total Academic Support</b>	<b>18,348.04</b>	<b>1,727,236.84</b>	<b>1,538,592.87</b>	<b>1,024,828.91</b>	<b>4,309,006.66</b>
Student Services Salaries		1,231,324.41	1,280,520.23	689,333.54	3,201,178.18
Student Services Benefits	45,870.10	746,115.39	590,225.33	302,451.93	1,684,662.75
Student Services - Other		141,780.32	464,187.99	385,488.04	991,456.35
<b>Total Student Services</b>	<b>45,870.10</b>	<b>2,119,220.12</b>	<b>2,334,933.55</b>	<b>1,377,273.51</b>	<b>5,877,297.28</b>
Institutional Support Salaries		2,544,625.48	3,200,703.92	2,064,201.06	7,809,530.46
Institutional Support Benefits	198,123.95	1,866,522.15	1,303,197.75	751,478.23	4,119,322.08
Institutional Support- Other	186,113.62	6,405,758.41	9,713,276.21	3,877,586.59	20,182,734.83
<b>Total Institutional Support</b>	<b>384,237.57</b>	<b>10,816,906.04</b>	<b>14,217,177.88</b>	<b>6,693,265.88</b>	<b>32,111,587.37</b>
Operation & Maintenance Salaries		637,853.49	765,367.51	440,951.69	1,844,172.69
Operation & Maintenance Benefits	9,174.02	448,265.58	407,023.67	219,077.85	1,083,541.12
Operations & Maintenance - Other		3,916,011.87	15,982,607.99	1,824,601.79	21,723,221.65
<b>Total Operating &amp; Maintenance</b>	<b>9,174.02</b>	<b>5,002,130.94</b>	<b>17,154,999.17</b>	<b>2,484,631.33</b>	<b>24,650,935.46</b>
Scholarship & Fellowship Salaries				1,200.00	1,200.00
Scholarship & Fellowship Benefits				436.67	436.67
Scholarship & Fellowship - Other		2,358.92	7,726.30	8,760.65	18,845.87
<b>Total Scholarship &amp; Fellowship</b>		<b>2,358.92</b>	<b>7,726.30</b>	<b>10,397.32</b>	<b>20,482.54</b>
Auxiliary Enterprises Salaries		167,280.38	320,249.03	191,555.83	679,085.24
Auxiliary Enterprises Benefits	18,348.04	92,892.16	104,040.13	64,629.42	279,909.75
Auxiliary Enterprise - Other		99,001.56	438,433.98	250,314.50	787,750.04
<b>Total Auxiliary Enterprise</b>	<b>18,348.04</b>	<b>359,174.10</b>	<b>862,723.14</b>	<b>506,499.75</b>	<b>1,746,745.03</b>
Depreciation	1,278,855.67	1,285,345.76			2,564,201.43
Amortization		65,328.00			65,328.00
<b>Total Operating Expenses</b>	<b>1,791,529.53</b>	<b>28,045,440.55</b>	<b>43,898,043.87</b>	<b>16,304,605.93</b>	<b>90,104,947.88</b>
<b>Net Excess (Deficit)</b>	<b>(1,767,272.31)</b>	<b>(22,725,180.67)</b>	<b>(36,961,292.53)</b>	<b>(15,450,060.46)</b>	<b>(76,969,133.97)</b>
<b>Foundation Transfers</b>			<b>12,340.00</b>	<b>5,369.37</b>	<b>17,709.37</b>
<b>Non Operating Revenues (Expenses)</b>					
State Appropriations		5,696,064.00	5,985,259.87	2,546,892.59	14,228,216.46
County Ad Valorem Taxes		43,517,404.21	43,804,947.44	14,891,837.92	102,214,189.57
Federal Grants & Contracts, Non Operating			(5,547.00)		(5,547.00)
Gifts		116,010.00	148,725.00	4,090,500.00	4,355,235.00
Investment Income (Net of Investment Expenses)		752,827.05	1,093,384.66	550,500.88	2,396,712.59
Capital Assets	203,684.00	446,096.12		3,091.56	652,871.68
Other Non-Operating Revenue (Expenses)		(10,471.00)			(10,471.00)
<b>Net Non Operating Revenues (Expenses)</b>	<b>203,684.00</b>	<b>50,452,602.38</b>	<b>51,026,769.97</b>	<b>22,082,822.95</b>	<b>123,831,207.30</b>
Increase in Net Position					
<b>Net Position Beginning of the Year</b>	<b>13,543,629.73</b>	<b>129,540,750.66</b>			<b>143,084,380.39</b>
<b>Net Position End of the Year</b>	<b>11,980,041.42</b>	<b>157,268,172.37</b>	<b>14,053,137.44</b>	<b>6,627,393.12</b>	<b>189,928,744.35</b>



**Southeast New Mexico College**  
**Quarterly Investment Report**  
**February 9, 2026**

- Quarterly Investment Report

**SOUTHEAST NEW MEXICO COLLEGE  
INTERIM VICE PRESIDENT FOR BUSINESS SERVICES  
MEMORANDUM**

The attached investment report details the investments held by Southeast New Mexico College as of December 31, 2025. This is for the second quarter of the fiscal year and covers the period from October 1, 2025, to December 31, 2025. The college followed its investment policy and applicable state law as of that date.

Investments owned by Southeast New Mexico College are either federally insured, maintains pledged securities, invested in high grade commercial paper or government securities including treasury notes and bills.

The total market value of the college's investments that are invested in either a Certificate of Deposit (CD), Money Market (MM), checking account or other investments as of December 31, 2025, is \$49,923,051.

The weighted average yield of the portfolio was 3.73% as of December 31, 2025.

This report meets the requirements of the Public Funds Investment Act and the Southeast New Mexico College Investment Policy.

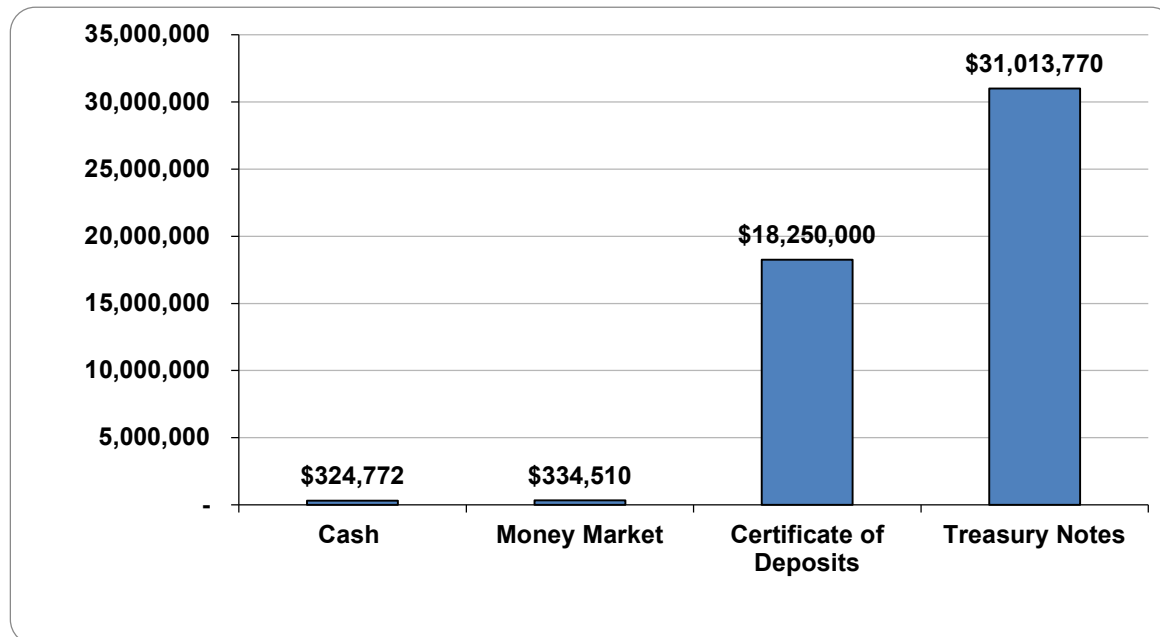
SOUTHEAST NEW MEXICO COLLEGE  
SCHEDULE OF INVESTMENTS  
FOR QUARTER ENDED DECEMBER 31, 2025

				Cost			Sales/	Additions/	Total Accrued Interest	FMV	Interest Accrued
Description	Type	Yield	Maturity	Basis	FMV 12/1/2025	Maturities	Withdrawals	Purchases	Deposited	12/31/2025	In Quarter
CNB Checking Account	Checking Acct		N/A	-							
CNB Intra Fi	Sweep Acct	0.75%	N/A	-		-				-	262,785
CNB Wealth Management	Money Market	2.74%	N/A	-		-		334,510		334,510	19,928
CNB Cash Account	Cash		N/A						324,772	324,772	
American Bank Freedom	CD	3.61%	12/17/2027					250,000		250,000	
American Commercial Bank & Trust	CD	3.65%	6/14/2027					250,000		250,000	
Associated Bank Natl Assn Groon	CD	3.74%	12/24/2026					250,000		250,000	
Bank of California	CD	3.74%	12/11/2026					250,000		250,000	
Bank Hapoalim B M New York	CD	3.74%	6/16/2027					250,000		250,000	
Bank New England	CD	3.74%	12/17/2026					250,000		250,000	
Bank New York Mellon Corp	CD	3.74%	12/17/2026					250,000		250,000	
Bank of America	CD	3.70%	6/14/2027					250,000		250,000	
Bank of China	CD	3.80%	6/15/2026					250,000		250,000	
Bank Orient San Francisco	CD	3.85%	6/18/2026					250,000		250,000	
BankPlus Belzoni	CD	3.80%	8/14/2026					250,000		250,000	
BMW Bank North America	CD	3.70%	3/12/2027					250,000		250,000	
BNY Mellon NA	CD	3.66%	12/17/2028					250,000		250,000	
CFBank Natl Assn	CD	3.74%	1/19/2027					250,000		250,000	
CIVISTA Bank	CD	3.75%	5/22/2026					250,000		250,000	
Clear Fork Bank	CD	3.70%	12/17/2026					250,000		250,000	
Country Bank	CD	3.70%	12/15/2026					250,000		250,000	
Credit Human Fed Cr Union	CD	3.73%	12/18/2030					250,000		250,000	
Dollar Bank Fed Svgs	CD	3.65%	12/11/2026					250,000		250,000	
Dort Finl Credit Union	CD	3.75%	12/20/2027					250,000		250,000	
Everbank	CD	3.80%	6/15/2026					250,000		250,000	
Farmers & Merchants Bank	CD	3.92%	12/16/2030					250,000		250,000	
FFB Bank Fresno California	CD	3.74%	12/16/2026					250,000		250,000	
First Bank Highland	CD	3.74%	6/21/2027					250,000		250,000	
First Commerce Bancorp	CD	3.70%	12/15/2027					250,000		250,000	
First Ctzn Community Bank	CD	3.79%	9/14/2026					250,000		250,000	
First Fed Svgs & Loan	CD	3.70%	12/17/2027					250,000		250,000	
First Finl Bank	CD	3.63%	12/24/2029					250,000		250,000	
First Gty Bank	CD	4.05%	12/16/2030					250,000		250,000	
First Mo St Bank	CD	3.70%	12/18/2026					250,000		250,000	
First National Bank & Trust	CD	3.65%	12/18/2026					250,000		250,000	
First St Bank Decatur	CD	3.75%	6/17/2026					250,000		250,000	
First Westn Trust Bank	CD	3.74%	12/24/2026					250,000		250,000	
Flagship Bank	CD	3.75%	12/15/2026					250,000		250,000	
Goldman Sachs Bank	CD	3.81%	12/16/2030					250,000		250,000	
Granite Bank Cold	CD	3.80%	6/18/2026					250,000		250,000	
Hingham Instn Savings	CD	3.70%	12/11/2026					250,000		250,000	
Home Fed Savings & Loan	CD	3.65%	12/17/2027					250,000		250,000	
Industrial & Coml	CD	3.75%	6/12/2026					250,000		250,000	
Investor Bank Natl	CD	3.70%	12/23/2026					250,000		250,000	
JP Morgan Chase	CD	4.00%	12/23/2030					250,000		250,000	
KS Bank Inc	CD	3.85%	3/24/2026					250,000		250,000	

Luana Savings Banks	CD	3.56%	12/10/2030		250,000		250,000		
Mason City Natl Bank	CD	3.65%	12/10/2027		250,000		250,000		
Merchants Bank	CD	3.85%	3/13/2026		250,000		250,000		
Merrick Bank South	CD	3.74%	12/11/2026		250,000		250,000		
Milestone Bank Salt	CD	3.62%	12/19/2028		250,000		250,000		
Monroe Fed Svgs	CD	3.91%	12/14/2029		250,000		250,000		
Morgan Stanley Bank	CD	3.86%	12/10/2030		250,000		250,000		
Morgan Stanley Private Bank	CD	3.86%	12/10/2030		250,000		250,000		
Neighborhood Natl	CD	3.61%	6/30/2028		250,000		250,000		
Northeast Bank	CD	3.74%	12/16/2026		250,000		250,000		
Oakstar Bank	CD	3.74%	12/24/2026		250,000		250,000		
Pacific Alliance Bank	CD	3.65%	12/10/2026		250,000		250,000		
Park St Bank	CD	3.80%	4/13/2026		250,000		250,000		
PCB Bank	CD	3.85%	6/18/2026		250,000		250,000		
Popular Bank	CD	3.65%	12/17/2027		250,000		250,000		
Preferred Bank	CD	3.85%	6/17/2026		250,000		250,000		
Sallie Mae Bank	CD	3.90%	12/10/2030		250,000		250,000		
Southstate Bank National	CD	3.80%	6/10/2026		250,000		250,000		
State Bank India	CD	3.85%	6/11/2026		250,000		250,000		
State Bank India New	CD	3.90%	12/16/2030		250,000		250,000		
Texas Exchange Bank	CD	3.76%	12/19/2029		250,000		250,000		
Third Fed Svgs & Loan	CD	3.77%	12/19/2030		250,000		250,000		
UBS Bank USA	CD	3.81%	12/17/2030		250,000		250,000		
United Community	CD	3.61%	12/17/2027		250,000		250,000		
United Rep Bank	CD	3.70%	5/24/2027		250,000		250,000		
United Roosevelt	CD	3.70%	1/19/2027		250,000		250,000		
Versabank USA	CD	3.81%	12/17/2030		250,000		250,000		
Wafid Bank	CD	3.75%	9/10/2026		250,000		250,000		
Webster Bank	CD	3.85%	3/10/2026		250,000		250,000		
Wells Fargo	CD	3.74%	12/11/2026		250,000		250,000		
Zions	CD	3.79%	9/17/2026		250,000		250,000		
US Treasury	Treasury Notes & Bonds	3.50%	11/15/2028		7,126,260		7,126,260		
US Treasury	Treasury Notes & Bonds	3.84%	12/31/2029		7,803,281		7,803,281		150,156
US Treasury	Treasury Notes & Bonds	3.95%	7/31/2030		7,838,096		7,838,096		
US Treasury	Treasury Notes & Bonds	3.74%	12/31/2030		8,246,133		8,246,133		154,688
								-	
				\$	-	\$	-	\$	-
Weighted Average Yield	3.73%								
Weighted Average Days to Maturity	1194.44								
								-	
				\$	49,598,280	\$	324,772	\$	49,923,051
									587,557

**SOUTHEAST NEW MEXICO COLLEGE  
TYPES OF INVESTMENTS  
FOR QUARTER ENDED DECEMBER 31, 2025**

	Fair Market Value	%	Weighted Average Yield
Cash	324,772	0.65%	
Money Market	334,510	0.67%	
Certificate of Deposits	18,250,000	36.56%	
Treasury Notes	31,013,770	62.12%	
	<hr/>		
\$	49,923,051	100.00%	3.73%
	<hr/>		



**SOUTHEAST NEW MEXICO COLLEGE**  
**WEIGHTED AVERAGE DAYS TO MATURITY**  
**FOR QUARTER ENDED DECEMBER 31, 2025**

	Fair Market Value	Weight	Weighted Average Days to Maturity	Calculation
Checking Acct	\$ -	0.00%	0	0.00
Sweep Acct	\$ -	0.00%	1	0.00
Money Market	\$ 334,510	0.67%	1	0.01
Cash	\$ 324,772	0.65%	1	0.01
CD	\$ 250,000	0.50%	716	3.59
CD	\$ 250,000	0.50%	530	2.65
CD	\$ 250,000	0.50%	358	1.79
CD	\$ 250,000	0.50%	345	1.73
CD	\$ 250,000	0.50%	532	2.66
CD	\$ 250,000	0.50%	351	1.76
CD	\$ 250,000	0.50%	351	1.76
CD	\$ 250,000	0.50%	530	2.65
CD	\$ 250,000	0.50%	166	0.83
CD	\$ 250,000	0.50%	169	0.85
CD	\$ 250,000	0.50%	226	1.13
CD	\$ 250,000	0.50%	436	2.18
CD	\$ 250,000	0.50%	1082	5.42
CD	\$ 250,000	0.50%	384	1.92
CD	\$ 250,000	0.50%	142	0.71
CD	\$ 250,000	0.50%	351	1.76
CD	\$ 250,000	0.50%	349	1.75
CD	\$ 250,000	0.50%	1813	9.08
CD	\$ 250,000	0.50%	345	1.73
CD	\$ 250,000	0.50%	719	3.60
CD	\$ 250,000	0.50%	166	0.83
CD	\$ 250,000	0.50%	1811	9.07
CD	\$ 250,000	0.50%	350	1.75
CD	\$ 250,000	0.50%	537	2.69
CD	\$ 250,000	0.50%	714	3.58
CD	\$ 250,000	0.50%	257	1.29
CD	\$ 250,000	0.50%	716	3.59
CD	\$ 250,000	0.50%	1454	7.28
CD	\$ 250,000	0.50%	1811	9.07
CD	\$ 250,000	0.50%	352	1.76
CD	\$ 250,000	0.50%	352	1.76
CD	\$ 250,000	0.50%	168	0.84

CD	\$	250,000	0.50%	358	1.79
CD	\$	250,000	0.50%	349	1.75
CD	\$	250,000	0.50%	1811	9.07
CD	\$	250,000	0.50%	169	0.85
CD	\$	250,000	0.50%	345	1.73
CD	\$	250,000	0.50%	716	3.59
CD	\$	250,000	0.50%	163	0.82
CD	\$	250,000	0.50%	357	1.79
CD	\$	250,000	0.50%	1818	9.10
CD	\$	250,000	0.50%	83	0.42
CD	\$	250,000	0.50%	1805	9.04
CD	\$	250,000	0.50%	709	3.55
CD	\$	250,000	0.50%	72	0.36
CD	\$	250,000	0.50%	345	1.73
CD	\$	250,000	0.50%	1084	5.43
CD	\$	250,000	0.50%	1444	7.23
CD	\$	250,000	0.50%	1805	9.04
CD	\$	250,000	0.50%	1805	9.04
CD	\$	250,000	0.50%	912	4.57
CD	\$	250,000	0.50%	350	1.75
CD	\$	250,000	0.50%	358	1.79
CD	\$	250,000	0.50%	344	1.72
CD	\$	250,000	0.50%	103	0.52
CD	\$	250,000	0.50%	169	0.85
CD	\$	250,000	0.50%	716	3.59
CD	\$	250,000	0.50%	168	0.84
CD	\$	250,000	0.50%	1805	9.04
CD	\$	250,000	0.50%	161	0.81
CD	\$	250,000	0.50%	162	0.81
CD	\$	250,000	0.50%	1811	9.07
CD	\$	250,000	0.50%	1449	7.26
CD	\$	250,000	0.50%	1814	9.08
CD	\$	250,000	0.50%	1812	9.07
CD	\$	250,000	0.50%	716	3.59
CD	\$	250,000	0.50%	509	2.55
CD	\$	250,000	0.50%	384	1.92
CD	\$	250,000	0.50%	1812	9.07
CD	\$	250,000	0.50%	253	1.27
CD	\$	250,000	0.50%	69	0.35
CD	\$	250,000	0.50%	345	1.73
CD	\$	250,000	0.50%	260	1.30
Treasury Notes & Bonds	\$	7,126,260	14.27%	1050	149.88

<b>Treasury Notes &amp; Bonds</b>	\$	7,803,281	15.63%	1461	228.36
<b>Treasury Notes &amp; Bonds</b>	\$	7,838,096	15.70%	1673	262.67
<b>Treasury Notes &amp; Bonds</b>	\$	8,246,133	16.52%	1826	301.61
	<b>0</b> \$	-	0.00%	0	0.00
<b>Total</b>	\$	49,923,051	100.00%		
<b>Weighted Average Days to Maturity</b>					1194.44



**Southeast New Mexico College**  
**Quarterly Financial Action Report and Certification**  
**February 9, 2026**

- Quarterly Financial Action Report and Certification

# Quarterly Financial Actions Report

College Name: Southeast New Mexico College

Fiscal year: 2026

Date: 2/9/26

Period (check one)

Quarter 1

☐

Quarter 2

☒

Quarter 3

☐

Quarter 4

☐

## During the period of time covered by this report; did your institution:

(1) Request an advance of state subsidy?

Yes

☐

No

☒

(2) Fail to make its required payments, as scheduled, to appropriate retirement system(s)?

Yes

☐

No

☒

(3) Fail to make its payroll payments, as scheduled?

Yes

☐

No

☒

(4) Fail to make its scheduled debt service payments?

Yes

☐

No

☒

(5) Fail to make payments to vendors, as scheduled, due to a cash deficiency or a substantial deficiency in the payment processing system?

Yes

☐

No

☒

(6) Relative to the original fiscal year budget, experience any significant actual or anticipated financial changes that are not reflected in a submitted Budget Adjustment Request (BAR). Significant financial changes refers to fiscal activity that will result in a substantially reduced year-end fund balance or any increase in a fund balance deficit.

Yes

☐

No

☒

If the answer to any of the above questions is "Yes," please describe in a separate document:

- (i) the reason for the occurrence,
- (ii) the actions taken by your institution to resolve this particular occurrence, and
- (iii) the actions taken by your institution to prevent events such as this from occurring again.

In addition, if the answer to number 6 is "Yes," please describe in a separate document the nature of the financial changes and describe and assess the impact that the changes will have on your institution's planned year-end financial position.

**New Mexico Higher Education Department  
Institutional Finance Division  
Quarterly Financial Certification Report Template**

Please complete and sign the following Financial Certification Report and submit with the Quarterly Financial Actions Report.

To the best of my knowledge, I certify that the information provided in the attached Financial Actions Report for the:

1<sup>st</sup> ☐ 2<sup>nd</sup> ☒ 3<sup>rd</sup> ☐ 4<sup>th</sup> ☐ Quarter, FY 26

is correct as of the signature dates noted below, and that

**College Name:** Southeast New Mexico College

has a functioning financial accounting system that captures assets, liabilities, revenues, and expenditures on a timely basis, and the Governing Board receives timely notification of any significant actual or projected variances between budgeted and actual revenues and expenditures.

	02/09/2026
<hr/>	<hr/>
<b>(Name) Board Chair, Board Co-Chair, or Certified Designee</b>	<b>Date</b>
	02/09/2026
<hr/>	<hr/>
<b>(Name) President</b>	<b>Date</b>
	02/09/2026
<hr/>	<hr/>
<b>(Name) Chief Financial Officer</b>	<b>Date</b>



Southeast New Mexico College  
Office of the VPAA  
1500 University Drive  
Carlsbad, NM 88220  
575.234.9200

### **Board of Trustees – VPAA report – February 2026**

- Updates from the Allied Health department – Sandra Florez

The Allied Health Department is in the process of advertising and preparing for the return of the Medical Assistant program in 2026-2027.

- Updates from the Natural Sciences and Engineering department - Rick Wiedenmann

During the week of January 12<sup>th</sup>-16<sup>th</sup>, Dr. Huang organized a chemistry winter bootcamp for CHEM 1120G – Introduction to Chemistry Lecture and Laboratory (non-majors).

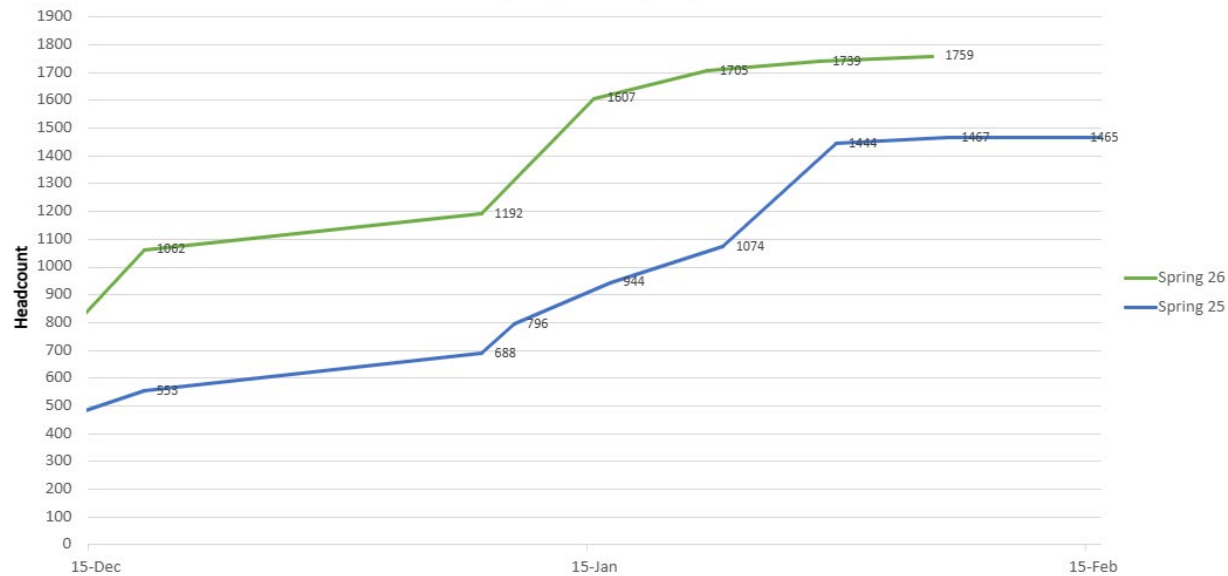
- Updates from Academic Affairs

The new Radiation Protection Technology program was approved by HLC on 01/24/2026. It is now ready to be included in the 2026-2027 catalog.

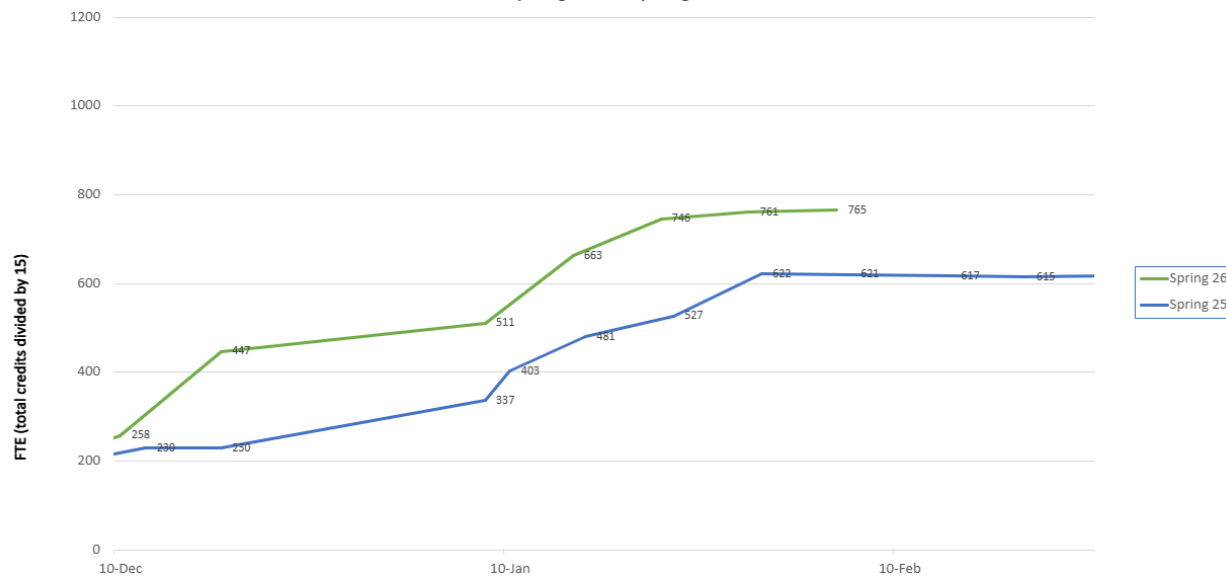
### CARLSBAD HEADCOUNT BY STUDENT TYPE

S TYP	S TYP DESC	Spring 2026 02/05/2026		Spring 2025 3/27/2025		Comparison
		Headcount	Percent	Headcount	Percent	Percent
	Continuing	381	21.66%	326	22.2%	16.87%
	Dual credit	1078	61.28%	857	58.4%	25.79%
	First time freshmen	31	1.76%	56	3.8%	-44.64%
	Early College High School	218	12.39%	151	10.3%	44.37%
	Transfer	47	2.67%	60	4.1%	-21.67%
	Readmit	4	0.23%	17	1.2%	-76.47%
	Grand Total	1759		1467		-16.60%

### SENNC Headcount Spring 25 vs Spring 26



### SENMC Full-Time Equivalent Students Spring 25 vs Spring 26



## **January 2026 Workforce Development and Community Engagement Updates**

- **Interim VP Office**

1. SENMC signed MOU Amendment with Artesia Truck Driving School. The first class begins on Feb 17<sup>th</sup>.
2. Attended State Finance Committee Dinner in Sante Fe
3. Toured ABC facility in Albuquerque for Electrical Apprenticeship program. Received great advice and tips for creating our own program.
4. Met with senior recruiter and the state apprenticeship director at NM Department of Workforce Solutions on the State Apprenticeship Council to move forward with SENMC Electrical Apprenticeship program.
5. Attended ExxonMobil University Ribbon Cutting.
6. Attended Rotary twice in January

- **DOE Grant**

1. RCT registered 9 candidates for Spring and 3 for summer session.
2. RCT established and implemented math tutoring for prospective students

- **Work-Based Learning**

1. Equipment procurement, position development, and logistics for the Nondestructive Testing program.
2. Working with a senior recruiter and the state apprenticeship director at NM Department of Workforce Solutions on the State Apprenticeship Council approval process for our Electrician Apprenticeship program. Forms for submission are in progress.
3. Submitted a proposal for a Continuing Professional Development (CPD) program to the Permian Basin Association of Pipeliners for their feedback.
4. Collaboration with Grant Services in establishing the campus Career Center.

- **Workforce Training**

1. Our partnership with Mosaic is going very well. We trained 7 new miners just this week.
2. The Drone Soccer program is starting to move along. We received all but one of the Drone Soccer kits and are planning on initial meetings with the school district by the end of March.
3. The new Workforce Training Catalog appears to be quite effective. The American Heart Association First Aid/CPR courses appear to be the most popular.
4. JSS workforce training team held the very first Food Distribution event at the SENMC Workforce Training Center at JSS. Board Chair Bowman was there to assist. It was a great event giving food donations to over 75 families. We look forward to continuing this partnership.

- **Workforce Partnerships**

1. Working with ExxonMobil with Training Offerings

- **Adult Education**

1. Finished spring enrollment and for this fiscal year we have 278 students, which is a 20% increase from last year (232 students).
2. Added two, online, ESL sections to our course list.

- **Community Education**

1. Spring classes are going great, registration began January 15, 2026
2. Adding the Soft Skills program to the Adult 101 course
3. Mental Health and Team building classes are being developed for Lifehouse, we are expecting 100 employees to attend
4. Excel classes have been requested from the City and Oilfield companies from town, working with IT to set those up
5. Working on Summer Schedule, we will be offering the NMPED Reading Program again this summer along with a variety of kids camps and adult classes



Report Generated: February 5, 2026  
Submitted by: Steven Gonzales, HR Director



## Employee Count

*\*Includes Full-Time, Part-Time, Temporary and Student*

### New Hires

#### Name

Aryal, Pradip  
Baber, David  
Beeson, Emily  
Bitner, Brianna  
Cobos, Rocio  
Dominguez, Raymond  
Enriquez, Joe  
Fuentez, Nicole  
Galvez, Alex  
Garza, Joseph  
Hale, Amanda  
Nance, Angie  
Olivas, Dominic  
Rhodes, Alica  
Rodenbaugh, Pearceten  
Slaughter, Jaden  
Uebel, Julie  
Vasquez, Noelia

#### Name

Strickland, Kaitlin

---

**Total: 289**

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#### Job Title

Adjunct, Mathematics  
Simulator Lab Technician  
Temporary Staff, HSI Grants  
Nursing Department Coordinator  
Temporary Staff, HSI Grants  
Instructor of Business  
Student Support Assistant  
Temporary Staff, Human Resources  
Student worker, Sciences  
Simulator Lab Coordinator  
Dual Credit Instructor  
AP/Cashier Clerk  
AP/Cashier Clerk  
Dual Credit Instructor  
Temporary Staff, HSI Grants  
Adult Education Instructor  
Clinical Coordinator  
Student worker, HSI Grants

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**Total: 18**

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#### Job Title

Clinical Coordinator

---

**Total: 1**

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### Departures

## ***Currently in Interview Process***

### **Job Title**

Director of the Allied Health Department  
Infrastructure Engineer  
Instructor or Assistant Professor of English  
Instructor or Assistant Professor of Communication and Theatre and  
Theatre Program Coordinator  
Radiological Control Technician Trainer  
Vice President of Business and Finance

---

**Total: 6**

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## ***Current Vacancies***

### **Job Title**

### **Faculty:**

Adjunct, Education  
Adjunct, Linguistics  
Adjunct, Nursing Assistant Clinical Instructor  
Adjunct, Surgical Technology  
Instructor or Assistant Professor, Electrical Technology  
Instructor or Assistant Professor of English  
Instructor or Assistant Professor of Communication and Theatre and  
Theatre Program Coordinator  
Instructor or Assistant Professor, Nursing  
Instructor or Assistant Professor, Oil & Gas

---

**Total: 9**

---

### **Staff:**

Administrative Assistant, Financial Aid  
Director of the Allied Health Department  
Infrastructure Engineer  
Radiological Control Technician Trainer  
Technology Support Technician  
Temporary Testing Center Assistant  
Vice President of Business and Finance

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**Total: 7**

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