

BOARD OF TRUSTEES MEETING MINUTES

Date: 2/9/26

Time: 6:00 pm

Session Location: SENMC RM 153

Board Members present:

Chair, Sarah Bowman (Zoom)

Member, Lee White

Member, Mark Cage

Secretary, Ned Elkins

Member, vacant

Type of Meeting:

Regular Work

Special

Board Member(s) absent:

1) Call to Order

Time: 6:04 pm

2) Pledge of Allegiance

3) Establish Quorum – Roll Call

4) Approve Agenda

Motion: Ned Elkins

Second: Lee White

Nays: 0

Abstain: 0

Elkins, Cage, White, and Bowman voted to approve the agenda as presented.

5) Approval of minutes from the previous meeting – 1/12/2026 (Special & Regular)

Motion: Lee White

Second: Mark Cage

Nays: 0

Abstain: 0

Elkins, Cage, White, and Bowman voted to approve the minutes of the special meeting and the regular meeting.

6) Public Comments: None

7) **Student Government Representative:** Dean of Students Diana Campos shared a list of the Spirit Week activities led by Student Government representatives on February 2-5.

8) **General Counsel:** – Lane Martin (via Zoom) had no updates but said he would remain online in case he is needed and he will be around for the closed session as well.

9) **SENMCM general status report: Dr. Kevin Beardmore**

Report on 2025-2030 Strategic Plan – Goal 1 (Serve More Students) Met, along with Mickey Best, with Dianne Joop of Carlsbad HS about the potential for a Theatre partnership, January 21; met, along with Jerry Brian, with the CEO and representatives of Sunvapor about the next step in the our partnership, January 20; met, along with Gary Martinez, with Jaynes Corporation and Nine Degrees for the Trades x Technologies Building update on January 22; met with Nine Degrees Architecture to review updated plans for the Main Building Renovation, January 22; visited the Performing Arts Center at Carlsbad HS to consider it for Commencement activities, February 4; **Goal 2 (Welcome and Engage the Community)** participated in the Carlsbad Department of Development Bylaws Committee, January 12; attended the ExxonMobil Personnel Safety Management System University Ribbon Cutting and Facility Tour at Big Eddy Yard on January 16; attended the Dr. Martin Luther King Scholarship Banquet on January 16, attended the Carlsbad Rev. Martin Luther King Jr. Service at Word of Life Church on January 18; marched in the Carlsbad Rev. Martin Luther King Jr. Day event and attended the post-march presentation in the Cavern Theatre on January 19; attended Carlsbad Rotary on January 21 and February 4; attended (virtually) the New Mexico Higher Education Secretary's Legislative Update on January 21; attended the House Appropriations and Finance Committee Higher Education hearing in Santa Fe, January 27;

attended the Eddy County Legislative Reception in Santa Fe, January 27; attended the US Department of Energy & WIPP Legislative Breakfast in Santa Fe on January 28; attended the New Mexico Oil and Gas Legislative Reception in Santa Fe, January 28; attended the Senate Finance Committee Higher Education hearing in Santa Fe, January 29; attended the Carlsbad Department of Development Bylaws Q&A Open House Lunch on February 3; attended the Carlsbad Department of Development Board meeting and Bylaws Q&A Open House, February 5; volunteered at Rotary's Pancake Day on February 7; visited the US Department of Energy Science Bowl, hosted at SENMC, February 7; **Goal 3 (Increase Learning and Efficiency)** published latest newspaper/website article: "Be a Secret Agent," January 13; held a Campus Forum on February 2; and **Goal 4 (Promote Success for All)** presented certificates and medallions to Colette Christian, Sammy Lopez, and Kiely D. Medina, the three SENMC members of the 2026 New Mexico Phi Theta Kappa All State Team (out of a total of 37 members) in the Roundhouse on January 28; attended the Peer Mentor and Faculty Meet and Greet on February 5.

10) **Old Business:** None

11) **New Business**

A) **Tuition & Fees for 2026-2027: Dr. K Beardmore** – As the college begins work on the budget for the next fiscal year, Dr. Beardmore presented two options to the Trustees for tuition and fees. The first is to leave things as they are. The second option is to increase tuition and fees by up to 3% based on information from the Higher Education Department and the Legislative Finance Committee that increases greater than 3% would not be granted Opportunity Scholarship funds. He added that raising tuition and fees by 3% provides just \$29-31K in additional revenue. The Trustees agreed that they do not want to increase tuition and fees.

Motion: **Ned Elkins** Second: **Mark Cage** Nay: **0** Abstain: **0**

Cage, Elkins, White, and Bowman voted in favor of keeping 2026-27 tuition and fees at the same rate as they are currently.

B) **Resolution for the Disposal of Surplus Property: Carolyn Kasdorf** - Interim Vice President of Business and Finance Carolyn Kasdorf presented a resolution to dispose of surplus property according to the list provided to the Trustees.

Motion: **Lee White** Second: **Ned Elkins** Nay: **0** Abstain: **0**

Cage, Elkins, White, and Bowman voted in favor of this resolution.

C) **Monthly Financial Report: Carolyn Kasdorf** – Carolyn Kasdorf presented financial reports for the period ending December 31, 2025. Per this report SENMC is projecting an additional \$9,583,542 in revenue and \$3,347,593 in expenses (a difference of \$6,235,949) and will be processing budget adjustments to the New Mexico Higher Education Department to account for these projections. Ms. Kasdorf also presented an investment report for the second quarter (October 1, 2025 to December 31, 2025.) The total market value of the college's investments as of December 31, 2025 is \$49,923,051 with a weighted average yield of 3.73%.

D) **Quarterly Financial Report: Carolyn Kasdorf** – Ms. Kasdorf presented the quarterly financial actions report and quarterly certification for approval.

Motion: **Ned Elkins** Second: **Lee White** Nay: **0** Abstain: **0**

Cage, Elkins, White, and Bowman voted to approve the quarterly certification.

12) **Executive administration staff reports or comments - Representatives reported on the following:**

A) **Dr. Effrosyni "Frosso" Seitaridou, VP of Academic Affairs:** The Allied Health Department is advertising and preparing for the return of the Medical Assistant program in 2026-2027. During the week of January 12-16 Dr. Huang (Natural Sciences and Engineering Department) organized a chemistry winter bootcamp for Introduction to Chemistry Lecture and Lab for non-majors. The Higher Learning Commission has approved the new Radiation Protection Technology program, and it is ready to be included in the 2026-2027 catalog.

- B) **Carolyn Kasdorf, Interim VP-Business and Finance:** Ms. Kasdorf reported that she has finalized the paperwork for PFM (Public Finance Management), an investment firm for asset management, and expects to open an account on March 1.
- C) **Diana Campos, Dean of Student Affairs:** Ms. Campos reviewed the enrollment report. As of February 5, registration is closed and 1,759 students are enrolled. The FTE (Full Time Equivalent) is 765 in Spring '26 versus 615 in Spring '25. She explained that there is a higher dual credit population this year.
- D) **Chris Spaulding, Interim VP of Workforce Development and Community Engagement:** Misty McCormack, Director of Adult Education presented the report on behalf of Chris Spaulding. Southeast New Mexico College has signed an MOU (Memorandum of Understanding) with Artesia Truck Driving School, and the first class begins on February 17. Chris Spaulding attended the Legislative Finance Committee dinner in Santa Fe on January 29. He has toured the ABC (Associated Builders and Contractors) facility in Albuquerque for the Electrical Apprenticeship program and received advice and tips for creating a program at SENMC. He has met with a senior recruiter and the state apprenticeship director at NM Department of Workforce Solutions on the State Apprenticeship Council to move forward with SENMC's Electrical Apprenticeship program. Mr. Spaulding attended the ExxonMobil University Ribbon Cutting and went to Rotary twice in January. Nine candidates are registered for the spring RCT session and three for the summer session. Additionally, RCT has established and implemented math tutoring for prospective students. The Work-Based Learning Department is procuring equipment and developing positions and planning for the Nondestructive Testing program. Dr. Monty Harris is working with a senior recruiter and the state apprenticeship director at NM Department of Workforce Solutions on the State Apprenticeship Council approval process for SENMC's Electrical Apprenticeship program. They have submitted a proposal to the Permian Basin Association of Pipeliners for feedback on a Continuing Professional Development (CPD) program and are collaborating with Grant Services to establish the campus career center.
- The Mosaic partnership and the Drone Soccer program (Workforce Training) are going well. The American Heart Association First Aid/CPR courses appear to be the most popular of the courses featured in the new Workforce Training catalog. Board Secretary Dr. Ned Elkins commented that he is really impressed with the Workforce catalog. The JSS (Joe Stanley Smith) Workforce Training team gave food to more than 75 families at a food distribution event at the SENMC Workforce Training Center at JSS. Board Chair Sarah Bowman was there to assist. Workforce Partnerships is working with ExxonMobil with training offerings.
- Adult Education finished spring enrollment with 278 students, a 20% increase over last year. Community Education reported that spring classes are going great. They are adding the Soft Skills program to the Adult 101 course, developing mental health and team building classes for Lifehouse, and working on the summer schedule which will offer the NMPED Reading program again this year, as well as a variety of kids camps and adult classes. They are working with IT to set up Excel classes that have been requested by the City of Carlsbad and by oilfield companies.
- E) **Tymon Mattoszko, CIO:** Things are going pretty much as planned. They are launching their Raspberry Pi program with the high school this week. They are looking forward to having a presentation for the STEAM event in April. Mr. Mattoszko said it will include lasers and motors.

13) **HR Report: Dr. K Beardmore for Steven Gonzales, HR Director:** The employee count for SENMC as of February 5 is 289 employees. This includes full-time, part-time, temporary, and student employees. Dr. Beardmore introduced new employees David Baber and Joseph Garza, who work in the Simulator Lab, and Brianna Bitner, Nursing Department Coordinator. There are currently nine faculty and seven staff vacancies. February 2026's Employee of the Month is Teddi Garcia, Academic Advisor, Lead, who was also present.

14) **Employee representative comments (optional)**

A) **Faculty:** Rick Wiedenmann announced that RiverBlitz will be on Saturday, March 7. Volunteers wanting to carpool to the worksite on the Hwy 31 bridge should meet at SENMC at 7 am, prepared to leave. Otherwise, meet at the bridge at 7:30 am. Energy Day, which had been postponed last fall, will be on April 20. There will be speakers and representatives from several energy companies.

B) **Administrative Staff:** Teddi Garcia shared that the Administrative Staff had elected new officers in November (Andrea Dodson, Chair; Steven Gonzales, Vice-Chair; and Freddy Espino, Secretary). The group met on January 28 and have created a sub-committee whose project is to develop a resource guide for new employees.

C) **Classified Staff:** No report

15) **Convene Closed session:** By unanimous roll call vote taken at 6:55 pm the Trustees, accompanied by Dr. Kevin Beardmore, Carolyn Kasdorf, and a representative from the firm that conducted the college's audit went into closed session to review the audit report. Following this report Ms. Kasdorf and the representative left the closed session and the Trustees, Dr. Beardmore, and Lane Martin continued the session to discuss litigation.

Motion: **Ned Elkins** Second: **Lee White** Nay: **0** Abstain: **0**

16) **Reconvene Open session:** The Trustees took a roll call vote and unanimously voted to reconvene the open session at 8:50 pm.

Motion: **Ned Elkins** Second: **Lee White** Nay: **0** Abstain: **0**

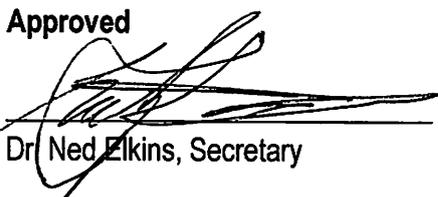
17) **Board comments:** None.

18) **Announcement of the next regular board meeting:**

Date: March 9, 2026 Time: 6:00 pm Place: SENMC Room 153

19) **Adjournment** – The meeting adjourned at 8:51 pm.

Approved



Dr. Ned Elkins, Secretary

3.9.26
Date